

# January 28, 2019 - February 1, 2019

| January 2019 |    |    |    |    |    |    | February 2019 |    |    |    |    |    |    |
|--------------|----|----|----|----|----|----|---------------|----|----|----|----|----|----|
| Su           | Mo | Tu | We | Th | Fr | Sa | Su            | Mo | Tu | We | Th | Fr | Sa |
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| 6            | 7  | 8  | 9  | 10 | 11 | 12 | 3             | 4  | 5  | 6  | 7  | 8  | 9  |
| 13           | 14 | 15 | 16 | 17 | 18 | 19 | 10            | 11 | 12 | 13 | 14 | 15 | 16 |
| 20           | 21 | 22 | 23 | 24 | 25 | 26 | 17            | 18 | 19 | 20 | 21 | 22 | 23 |
| 27           | 28 | 29 | 30 | 31 |    |    | 24            | 25 | 26 | 27 | 28 |    |    |

|       | MONDAY  | TUESDAY   | WEDNESDAY  | THURSDAY  | FRIDAY  |
|-------|---|---|--|---|---|
|       | 28  | 29<br>Rodney Maxie (Jan 29) vacation - Maxie, Rodney                  | 30   | 31  | 1<br>Rodney Maxie (Feb 1) vacation - Maxie, Rodney  |
| 7 AM  |   |   |  |   |   |
| 8     | Pick up badge (Cindy will walk you down to the security off   | Transit & Mobility Division 101 Briefing<br>SMT-3832<br>Zimbabwe, Sam | Policy & Planning 101<br>SMT-3832<br>Zimbabwe, Sam   | Coffee: Sam Zimbabwe & Mike Worden<br>Starbucks, Seattle Municipal Tower Lobby<br>Zimbabwe, Sam | Downtown Mobility Memo Review<br>Director's Office; Zimbabwe, Sam   |
| 9     | Council Prep (Sam & Bill LaBorde); Director's Office; Zimbabw                                       | Council Prep (Sam & Bill La   | Walk BoA floors 30 & 31<br>Zimbabwe, Sam   | Fleet Reduction Check In; Sam's Office; Zimbabwe, Sam   | Final Prep for SDOT Quarte  |
| 10    | Metro Issue: 3rd Ave Cardn  | Senior Team<br>SMT-3832<br>Zimbabwe, Sam<br>                          | APEX/SAM - Quarterly Business<br>Bertha Knigh<br>Zimbabwe, S<br>   | Edit Blog Post<br><br>  |   |
| 11    | Streetcar Check In - Weekly<br>Director's Office (Call In # below)<br>Zimbabwe, Sam                 |   | Lunch: Sam Zimbabwe & Kevin O'Neill<br>Meet at Sam's Office<br>Zimbabwe, Sam   | (Lunch): Sam & Rodney Maxie 1x1<br>Leave after Quarterly Business Meeting<br>Zimbabwe, Sam      | Areaways Tour<br>Meet at Sam's Office<br>Zimbabwe, Sam  |
| 12 PM | Lunch   | Lunch   |  |   | Lunch   |
| 1     | Executive Leadership Team<br>Director's Office<br>Zimbabwe, Sam                                     | Change Team Retreat (Sam Zimbabwe to stop by); Bertha K               | Employee Engagement Briefing<br>Sam's Office<br>Zimbabwe, Sam  | Finance & Administration Division 101<br>*Location Update: BoA-3004<br>Zimbabwe, Sam            |   |
| 2     | Prep for ST3 Coordination Meeting; Sam's Office; Zimbabwe,  | POMC Briefing; NBR; MOS_Calendar_Durkan                               | POMC; MOS_Norman_B_Rice_Room; Fong, Michael  | POMC; MOS_Norman_B_Rice_Room; Fong, Michael   | POMC; MOS_Norman_B_Rice_Room; Fong, Michael   |
| 3     | Executive Agency Meeting<br>(206) 440-4004 or (360) 709-8061; Passcode: 1073707 - WSDO<br>Judd, Ron | Walk SMT floors<br>Start on 23rd Floor<br>Zimbabwe, Sam<br>           | FW: ST-3 Elected Leadership Group Caucus<br>OIR_Linda_Cannon_International_Conference_Room (5th Floor, C<br>Swab, Cheryl | Snow & Ice Briefing<br>Sam's Office<br>Zimbabwe, Sam  | Sam & Mark Bandy (to show Sam location for bike pick up)  |
| 4     | ST3 Coordination - Directors Monthly Meeting<br>Seattle Municipal Tower, Conference Room 4155       | Prep for SDOT Quarterly Business Meeting (Sam, Genesee, P             | Maintenance Operations Division 101<br>SMT-3832<br>Zimbabwe, Sam   | 35th Ave Tour<br>Meet at Sam's office for departure<br>Zimbabwe, Sam                            | SR 99 Grand Opening<br>Appreciation Event<br>Check In at Thomas Street<br>between 6th Ave N & Aurora<br>Ave N |
| 5     | Red line All Staff Message; Your office   |   | FYI: Sound Transit 3 West<br>Seattle & Ballard Link<br>Ruth Fisher Boardroom, Soun                                       | FYI: WSDOT SR 520<br>Meeting  | SNG's Annual Volunteer Ap   |



# February 4, 2019 - February 8, 2019

| February 2019 |    |    |    |    |    |    | March 2019 |    |    |    |    |    |    |
|---------------|----|----|----|----|----|----|------------|----|----|----|----|----|----|
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| 10            | 11 | 12 | 13 | 14 | 15 | 16 | 10         | 11 | 12 | 13 | 14 | 15 | 16 |
| 17            | 18 | 19 | 20 | 21 | 22 | 23 | 17         | 18 | 19 | 20 | 21 | 22 | 23 |
| 24            | 25 | 26 | 27 | 28 |    |    | 24         | 25 | 26 | 27 | 28 | 29 | 30 |
|               |    |    |    |    |    |    | 31         |    |    |    |    |    |    |

|       | MONDAY  | TUESDAY   | WEDNESDAY  | THURSDAY  | FRIDAY  |
|-------|---|---|--|---|---|
|       | 4   | 5   | 6  | 7   | 8   |
| 7 AM  |   | OEM Winter Weather Situation Assessment Call #4; Dial IN: !                                       |  |   |   |
| 8     | 35 memo planning; Sam's Office; Helmbrecht, Elliot  | Coffee: Sam Z. & Mafara Hobson; Starbucks, downstairs lobby                                       | Budget 101 & Structural Budget Briefing<br>DOT_SMT_3832 (*Call # added if needed)<br>Zimbabwe, Sam   | Meet & Greet: Sam Zimbabwe & Saad Bashir; Sam's Office (S   | Sam, Genesee & Sherysse<br>Sam's Office (*Call #/Passcode if needed: 206-386-1200,,69439C<br>Zimbabwe, Sam                  |
| 9     | Project Development Divison 101<br>SMT-3832 (*Call # added)<br>Zimbabwe, Sam                | Realign99 operations and communications call; 206   | Realign99 operations and communications call; 206  | Waterfront Briefing<br>Sam's Office<br>Zimbabwe, Sam  | Realign99 operator  |
| 10    | Canceled: Pri<br>Winter Weather - Situation Assessment<br>Dial IN: 530-881-1<br>Graff, Barb | Realign99 executive   | Senior Team<br>SMT-3832 (*Call # added if needed)<br>Zimbabwe, Sam                                   | E-Scooters ; Sam's Office (*Call #: 206-386-1200; Passcode: 62!<br>Realign99 executive                                  | walk to EOC<br>Weather Briefing; EOC; MOS   |
| 11    | Streetcar Check I<br>Director's Office<br>Zimbabwe, Sai                                     | Communications 101<br>SKYPE: Call: 206-386-1200; Passcode: 2345638; Sam's Office<br>Zimbabwe, Sam | Lunch  | Street Use Division 101<br>DOT_SMT_3832 (*Call # if needed: 206-386-1200; Passcode: 47E<br>Zimbabwe, Sam                | Press Conference; EOC; MOS_Calendar_Durkan<br>DSA State of Downtown<br>Hyatt Regency - 808 Howell<br>St.<br>Adkins, Genesee |
| 12 PM | Lunch   | Lunch   | Prep for FTA meeting; Sam's<br>Women in Motion Mentori   | Prep for Areaways ETeam Briefing; Sam's Office (*Call # if nee  | Visit to Charles Street<br>w/Mayor Durkan   |
| 1     | Executive Leadership Team<br>Director's Office<br>Zimbabwe, Sam                             | P&P All Staff (Feb) - Sam stops by first 20 min.)<br>DOT_SMT_3832<br>Krawczyk, Tracy              | Human Resources 101<br>DOT_SMT_3832 (*Call # if needed: 206-386-1200; Passcode: 34E<br>Zimbabwe, Sam | Lunch   |   |
| 2     | Levy/Project Deli<br>Online meeting<br>Williams, Lorel                                      | FW: Environment & Climate Change<br>sub-cabinet<br>MOS_Historical_Rm<br>Finn Coven, Jessica       | Sam Zimbabwe and DM Ranganathan SDOT 1x1; DM Rangal  | Sam Zimbabwe/Shefali qui<br>Structural Condition of Pion  | buffer/travel time  |
| 3     | Sam & Sherysse<br>Sam to call Sherysse's cell: 206-963-5484<br>Zimbabwe, Sam                | Winter Weather/Tues. Eve C  | POMC Briefing; MOS_Norman_B_Rice_Room; Formas, Step  | Seattle OEM Situation Asse<br>Dial In: 530-881-1212 Meeting<br>Neafcy, Kenneth  |   |
| 4     | Sam & Genesee (Stakeholders)<br>Sam to call Genesee's cell: 206-492-3395<br>Zimbabwe, Sam   | Sam Zimbabwe & Lorelei Williams<br>Sam's Office<br>Zimbabwe, Sam                                  | ADA Settlement Briefing<br>Sam's Office<br>Zimbabwe, Sam   | Bike Networks Briefing<br>Director's Office (*Call # if needed: 206-386-1200; Passcode: 11!<br>Zimbabwe, Sam            | Prep for Transit Execs & KC Monthly Meetings; Sam's Office  |
| 5     |   |   | Emergency Management 101<br>Sam's Office<br>Zimbabwe, Sam  | Transportation Operations Division 101<br>SMT-3832 (*Call # if needed: 206-386-1200, Passcode: 4124505<br>Zimbabwe, Sam |   |
|       |   |   |  | Sam <-> Benjie; Outlier (part of Kimpton Monaco) 1101 4th Ave   |   |



# February 11, 2019 - February 15, 2019

| February 2019 |    |    |    |    |    |    | March 2019 |    |    |    |    |    |    |
|---------------|----|----|----|----|----|----|------------|----|----|----|----|----|----|
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| 10            | 11 | 12 | 13 | 14 | 15 | 16 | 10         | 11 | 12 | 13 | 14 | 15 | 16 |
| 17            | 18 | 19 | 20 | 21 | 22 | 23 | 17         | 18 | 19 | 20 | 21 | 22 | 23 |
| 24            | 25 | 26 | 27 | 28 |    |    | 24         | 25 | 26 | 27 | 28 | 29 | 30 |
|               |    |    |    |    |    |    | 31         |    |    |    |    |    |    |

|       | MONDAY   | TUESDAY  | WEDNESDAY  | THURSDAY  | FRIDAY  |
|-------|--|--|--|---|---|
|       | 11   | 12   | 13   | 14  | 15  |
|       |  |  |  | Kevin O'Neill - VACATION To Feb 27 →  |   |
| 7 AM  |  |  |  |   |   |
| 8     |  | <b>SDOT &amp; FTA</b><br>Linda Gehrke's office - 32nd floor, Jackson Federal Building (915)  |  | <b>3rd Ave/Symphony Check In (Sam/Genesee/Mark); Sam's O</b>                                      | <b>Prep for Council (Sam &amp; Bill); Sam's Office; Zimbabwe, Sam</b>   |
| 9     | <b>Areaways Follow Up + Streetcar; Sam's Office, Call #: 206-386</b>   | <b>Core team (SR 99)</b><br>WSDOT re NW Wt<br>Nielsen, Brian   | <b>Call - DM Fong &amp; Seattle Public Schools</b><br>7th Floor City Hall  | <b>Cabinet Check-In; Mayor's Office - Historical Conference Room</b>                              | <b>WMBE Goals; Sam's Office; Zimbabwe, Sam</b>  |
|       |  | <b>walk back to SM</b><br><b>HOLD for Sam &amp;</b> <b>Realign9!</b>   | <b>Realign99 operator</b>  | <b>Realign99 operations and communications call; 206</b>  | <b>Sustainability &amp; Transportation Committee (Second Appearance)</b><br>Council Chambers (2nd Floor, City Hall) |
| 10    | <b>walk to EOC</b><br><b>Check-In with Cabinet Office</b>  | <b>System Conditions Chec</b><br><b>Check-In with Cabinet Office</b>   | <b>Senior Team</b><br>SMT-3832 (*Call # if needed)<br>Zimbabwe, Sam  | <b>Check-in w/ Cabinet; EOC; N</b>  | <b>SODO Arena; Sam's Office; Zimbabwe, Sam</b>  |
| 11    | <b>Press Conference - Winter V</b>   | <b>Press Conference</b><br>EOC   | <b>Press Conference</b><br>EOC<br>MOS_Calendar_Durkan  | <b>Prep for Streetcar Meeting w/ CBO; Sam's Office; (Call # if ne</b>                             | <b>NODO Map; Sam's Office; Zimbabwe, Sam</b>  |
| 12 PM | <b>Lunch</b>   | <b>Executive Leadership Team - Lunch</b><br>Sam's Office (*Call # if needed: 206-386-1200,,503750#)<br>Zimbabwe, Sam               | <b>Lunch</b>   | <b>Lunch</b>  | <b>Lunch</b>  |
| 1     | <b>Executive Leadership Team</b><br>Director's Office<br>Zimbabwe, Sam   | <b>Two Week Calendar Loc</b><br><b>Policy Briefing: Pioneer Squ</b>  | <b>City Council &amp; State Legislative Agenda Briefing</b><br>Sam's Office<br>Zimbabwe, Sam                                       | <b>Race &amp; Social Justice Initiative/Change Team Briefing</b><br>Sam's Office<br>Zimbabwe, Sam |   |
| 2     |  |  | <b>SDOT Director &amp; CM O'Brien Monthly Connect; CM O'Br</b>   |   | <b>buffer</b>   |
| 3     | <b>Capital Projects &amp; Roadway Structures 101</b><br>SMT-3832; Call #: 206-386-1200,,480327#<br>Zimbabwe, Sam | <b>Winter Weather - Situational Assessment Conference Calls -</b><br>Dial-in 530-881-1212 Meeting ID 189-427-741<br>Nelson, Laurel | <b>Winter Weather - Situational Assessment Conference Calls -</b><br>Dial-in 530-881-1212 Meeting ID 189-427-741<br>Nelson, Laurel |   | <b>Budget-related issues; Sam's office (SMT 38th fl); Noble, Ben</b>  |
| 4     |  | <b>Interagency Programs 101</b><br>DOT_SMT_3832 (*Call # if needed: 206-386-1200,,110028#)<br>Zimbabwe, Sam                        | <b>Sam &amp; Krista (Quick Interview for City Leadership Academy)</b>  | <b>Sam Zimbabwe, Jennifer Toole &amp; Amalia Leighton Cody (To</b>                                |   |
| 5     | <b>G4 Monthly Huddle; Arctic Club - Polar Bar, Bashir, Saad</b>  |  |  |   |   |
|       | 6:00am - 7:00am Fwd: Winter Weather Situation Assessment Conf  | 6:00pm - 7:00pm Happy Hour(Collins Pub)  |  |   |   |



# February 18, 2019 - February 22, 2019

| February 2019 |    |    |    |    |    |    | March 2019 |    |    |    |    |    |    |
|---------------|----|----|----|----|----|----|------------|----|----|----|----|----|----|
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| 3             | 4  | 5  | 6  | 7  | 8  | 9  | 3          | 4  | 5  | 6  | 7  | 8  | 9  |
| 10            | 11 | 12 | 13 | 14 | 15 | 16 | 10         | 11 | 12 | 13 | 14 | 15 | 16 |
| 17            | 18 | 19 | 20 | 21 | 22 | 23 | 17         | 18 | 19 | 20 | 21 | 22 | 23 |
| 24            | 25 | 26 | 27 | 28 |    |    | 24         | 25 | 26 | 27 | 28 | 29 | 30 |
|               |    |    |    |    |    |    | 31         |    |    |    |    |    |    |

|       | MONDAY   | TUESDAY  | WEDNESDAY  | THURSDAY   | FRIDAY  |
|-------|--|--|--|--|---|
|       | 18   | 19   | 20   | 21   | 22  |
|       | ← From Feb 14  |  | Kevin O'Neill - VACATION   |  | To Feb 27 →   |
|       | Presidents Day Holiday                                   |  | Genevieve Adkins - VACATION  |  |   |
|       |  | Timesheet Due  | Approve Timesheets   | Sherysse Morris - VACATION                               |   |
|       |  |  |  | Karen Melanson - VACATION                                |   |
| 7 AM  |  |  |  |  |   |
| 8     |  | Coffee: Sam Zimbabwe & Mike Worden<br>Monorail Espresso - 701 5th Ave, Seattle, WA 98104, United Sta     | Congestion Pricing Briefing<br>Sam's Office; Zimbabwe, Sam               | Reference<br>RJ to call Sam at 2                         | Review of DRAFT 2019-202<br>Sam's Office; Zimbabwe, Sarr    |
| 9     |  |  | Streetcar Check In - Weekly<br>Director's Office; Zimbabwe, Sam          |  | Downtown Mobility Week!<br>Sam's Office; Zimbabwe, Sarr     |
| 10    |  | Realign99 operations and communications call<br>206-440-4004 (local Seattle only) or 360-709-8060 PIN 20 | Senior Team<br>SMT-3832; Call # if needed:206-386-1200,,1949673#, Zimbe  |  |   |
| 11    |  | Realign99 execu<br>206-440-4004  |  | Sam Zimbabwe &<br>DM Ranganat                            | FW: Mayor's Monthly Cabinet Meeting<br>Fong, Michael        |
| 12 PM |  | travel time  | Homelessness Briefing<br>Sam's Office; Zimbabwe, Sarr                    | Lunch  | Lunch   |
| 1     | Two Week Calendar Look A<br>Sam's Office; Zimbabwe, Sarr | Executive Leadership Team<br>Director's Office; Zimbaby  | Lunch  |  | Prep for ST Briefing<br>Sam's Office; Zimbabwe, Sam         |
| 2     |  | travel back to SMT   | Arena briefing<br>Mayor's Office   | Calvin Goings, S<br>Starbucks, SMT 4t                    | Fleets Follow Up<br>Sam's Office; Zimbabwe, Sarr            |
| 3     |  | Move Seattle Strategic Vision Briefing<br>Sam's Office; Zimbabwe, Sam                                    |  |  | POMC Squeeze Briefing<br>MOS_Norman_B_Rice_Room;            |
| 4     | Drinks<br>Polar Bar; Zimbabwe, Sam                       | Streetcar Next Steps (SDOT)<br>Ben Noble's Office (City Hall)  | MITS Meeting<br>Mayor's office - Norman B. Rice Room<br>Brown, LaTonya C |  | Prep for Tabor 100 meeting<br>Sam's Office; Zimbabwe, Sarr  |
| 5     |  | Mayor Durkan's State of<br>the City Happy Hour<br>Juno - 700 3rd Ave<br>Rolph-Tate, Caylyn               |  |  | Workforce Analysis Briefing<br>Sam's Office; Zimbabwe, Sarr |
|       |  |  | Rescheduled February Levy Oversight Committee meeting; t                 |  | Call Bridget  |
|       |  |  |  | 7:15pm - 8:15pm Drinks(TBD, Peter to pick near Westlake) |   |



# February 25, 2019 - March 1, 2019

| February 2019 |    |    |    |    |    |    | March 2019 |    |    |    |    |    |    |
|---------------|----|----|----|----|----|----|------------|----|----|----|----|----|----|
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| 3             | 4  | 5  | 6  | 7  | 8  | 9  | 3          | 4  | 5  | 6  | 7  | 8  | 9  |
| 10            | 11 | 12 | 13 | 14 | 15 | 16 | 10         | 11 | 12 | 13 | 14 | 15 | 16 |
| 17            | 18 | 19 | 20 | 21 | 22 | 23 | 17         | 18 | 19 | 20 | 21 | 22 | 23 |
| 24            | 25 | 26 | 27 | 28 |    |    | 24         | 25 | 26 | 27 | 28 | 29 | 30 |
|               |    |    |    |    |    |    | 31         |    |    |    |    |    |    |

|       | MONDAY<br>25  | TUESDAY<br>26  | WEDNESDAY<br>27  | THURSDAY<br>28  | FRIDAY<br>1   |
|-------|---|--|--|---|---|
|       | ← From Feb 14   |  | Kevin O'Neill - VACATION   |   |   |
| 7 AM  |   |  |  | Travel time to Olympia (w/Genesee)  |   |
| 8     |   | Imagine Greater Downtown Briefing<br>Sam's Office<br>Zimbabwe, Sam       | Streetcar Check In - Weekly<br>Director's Office<br>Zimbabwe, Sam          | Meeting w/Rep. Gerry Pollet<br>Leg. 132   | Invitation: Sam/Jonathan coffee @ Fri Mar 1, 2019 11am - 1<br>Storyville Coffee, 1001 1st Ave, Seattle, WA 98104, USA<br>jonathan.hopkins@li.me |
| 9     |   |  | Capital Sub Cabinet<br>City Hall, Conf Room 370<br>Assefa, Samuel          | Meeting w/Rep. Sharon Santos<br>JLOB 321  | travel time   |
| 10    | T&M Monthly All<br>DOT_SMT_3832<br>McKenzie, Ion                | Prep for Magnolia<br>Sam's Office (*Cal<br>Zimbabwe, Sam                 | Senior Team<br>SMT-3832<br>Zimbabwe, Sam                                   | Meeting w/Rep. Joe Fitzgibbon<br>JLOB first floor du  | Sam Zimbabwe (SDOT Direc<br>DSA Office (1809 7th Ave, Sui<br>Zimbabwe, Sam  |
| 11    | Prep for Streetcar<br>Sam's Office<br>Zimbabwe, Sam             | 2019-2025 BMP<br>MOS_Historical_R<br>Ranganathan, She                    | Follow Up Prep 1<br>Sam's Office<br>Zimbabwe, Sam                          | Meeting w/Sen. Bob Hasegawa<br>JAC 224  | Site Visit<br>Meet at Caffe Senso Unico<br>(622 Olive Way, Seattle, WA<br>98101)<br>Zimbabwe, Sam   |
| 12 PM | Streetcar Fundin<br>Sam's Office/SMT<br>Zimbabwe, Sam           | buffer   | Lunch  | travel time   | Lunch   |
| 1     | Two Week Calen<br>Sam's Office<br>Zimbabwe, Sa                  | Lunch  | Quick Check In f<br>Sam's Office<br>Zimbabwe, Sam                          | Lunch   | Prep for Small Cell/5G mee<br>Sam's Office<br>Zimbabwe, Sam   |
| 2     | Executive Leadership Team<br>Director's Office<br>Zimbabwe, Sam | Policy Briefing:<br>Sound Transit<br>Mayor's Office                      | SDOT/LR Meet & Greet<br>SMT 38th Floor, Sam's Office<br>SHR_LaborRelations | travel to Charles Street  | Sam Zimbabwe (SDOT) & S<br>Sam Assefa's Office (City Hall<br>Zimbabwe, Sam  |
| 3     | Seattle City Cour<br>Council Chambers<br>LaBorde, Bill          | Sam Zimbabwe & Wayne B<br>Wayne's Office (SMT, Suite 41<br>Zimbabwe, Sam | Review weekly reports  | Winter Weather After<br>Action<br>Charles Street, *Downstairs<br>Room<br>Zimbabwe, Sam                  | buffer  |
| 4     | buffer  | FW: BG Trail Director's Upd<br>DOT_Directors_Office<br>Williams, Lorelei | Arterial Pavements Conditions Briefing<br>Sam's Office<br>Zimbabwe, Sam    | Rainier & Vision<br>Sam's Office<br>Zimbabwe, Sam   | Director's Review (Sam & M<br>Sam's Office<br>Zimbabwe, Sam   |
| 5     | Delridge Briefing<br>Sam's Office<br>Zimbabwe, Sam              | travel time  | E-Scooters Update<br>Sam's Office<br>Zimbabwe, Sam                         | FW: Bon Voyage<br>Darby! Happy<br>Hour<br>Optimism<br>Brewing Co., 1158<br>Dougherty, Brian             | Small Cell/5G<br>MOS_Norman_B_Rice_Room<br>Grove, Kiersten  |
|       | SDOT Swearing-<br>NBR<br>MOS_Calendar_Di                        | Mayor's Swearin<br>Norm B Rice Room<br>LaBorde, Bill                     | Symphony site visit<br>Meet at Artist Entrance of Bei<br>Zimbabwe, Sam     | travel time   | buffer  |
|       |   | Drinks; TBD; Zimbabwe, Sam   |  |   |   |
|       |   |  |  | 6:30pm - 8:00pm FYI: Community Open House: Imagine Greater<br>Downtown(Bertha Knight Landes, City Hall) |   |



# March 4, 2019 - March 8, 2019

| March 2019 |    |    |    |    |    |    | April 2019 |    |    |    |    |    |    |
|------------|----|----|----|----|----|----|------------|----|----|----|----|----|----|
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| 10         | 11 | 12 | 13 | 14 | 15 | 16 | 14         | 15 | 16 | 17 | 18 | 19 | 20 |
| 17         | 18 | 19 | 20 | 21 | 22 | 23 | 21         | 22 | 23 | 24 | 25 | 26 | 27 |
| 24         | 25 | 26 | 27 | 28 | 29 | 30 | 28         | 29 | 30 |    |    |    |    |
| 31         |    |    |    |    |    |    |            |    |    |    |    |    |    |

|       | MONDAY  | TUESDAY   | WEDNESDAY  | THURSDAY   | FRIDAY  |
|-------|---|---|--|--|---|
|       | 4   | 5   | 6  | 7  | 8   |
|       | Sam - Out of Office   | Timesheet Due   | Approve Timesheets   |  |   |
| 7 AM  |   |   |  |  |   |
| 8     |   | Sam Zimbabwe & Mike Worden<br>Monorail Espresso - 701 5th Ave, Seattle<br>Zimbabwe, Sam           | Sam & Karen - Weekly 1x1<br>Sam's Office<br>Zimbabwe, Sam  |  |   |
| 9     |   | CPRS Division Director (2nd Interviews)<br>Sam's<br>Williams, Lorelei                             | Downtown Mobility Weekly<br>Sam's Office<br>Zimbabwe, Sam  | Coffee: Sam<br>40th floor S<br>Zimbabwe, :   | Director's Office<br>Sam's Office<br>Zimbabwe, Sam                                      |
| 10    |   | Sam & Sherysse<br>Sherysse to call S<br>Zimbabwe, Sam   | Senior Team<br>SMT-3832<br>Zimbabwe, Sam   | Sam Zimba<br>Edie's Office<br>Gilliss, Edie  | OOEI Manager, F<br>Sam's Office<br>Adkins, Genesee                                      |
| 11    |   | Puget Sound Bu:<br>Sam's office<br>Bergerson, Ethan   | Congestion Pricing<br>Sam's Office<br>Zimbabwe, Sam  | Sam Zimba<br>DM Rangan<br>Rangan, :  | walk to EOC   |
| 12 PM |   | Lunch   | Lunch  | Sam & Gen<br>Sam's Office<br>Zimbabwe, :   | walk to Mayor's<br>Office   |
| 1     | Two Week Calendar Look A<br>Sam's Office<br>Zimbabwe, Sam       | Review BMP list<br>Sam's Office<br>Zimbabwe, Sam  | OOEI Manager, Finalist #1<br>Sam's Office<br>Adkins, Genesee   | Review Sou<br>Sam's Office<br>Zimbabwe, :  | Mayor's<br>Employee<br>Bertha Knight Lan  |
|       | Executive Leadership Team<br>Director's Office<br>Zimbabwe, Sam | FW: Meet Sam Z<br>CM Herbold's Off<br>Herbold, Lisa   | Discussion on Magnolia Bri<br>MOS_Historical_Rm<br>Rivera, Maritza   | Move Seattle Levy Check In<br>SDOT Director's Office/Seattle<br>Zimbabwe, Sam                                | Prep for Transit I<br>Sam's Office<br>Zimbabwe, Sam                                     |
| 2     |   | buffer  | Sam & Lorelei - Weekly 1x1<br>City Grind Coffee, City Hall<br>Zimbabwe, Sam  | Sam & Rodney - Weekly 1x1<br>Sam's Office<br>Zimbabwe, Sam   | do not schedule   |
|       |   | Walk to OEM   | FW: Imagine Greater<br>Downtown Exe March 2019<br>Meeting<br>City Hall, 600 Fourth Avenue,<br>Room 370<br>Assefa, Samuel | Streetcar Check In - Weekly<br>Director's Office<br>Zimbabwe, Sam  | POMC Squeeze E<br>MOS_Norman_B_I<br>MOS_Calendar_Di                                     |
| 3     |   | OEM/EOC Orient:<br>Seattle EOC - 105<br>Tittel, Carrie - OEA                                      |  | SDOT Transit & Mobility Division Director 2nd Round Intern<br>Sam's Office (SMT-38th floor)<br>Zimbabwe, Sam | SDOT Transit & Mobility Division Dire<br>Sam's Office (SMT-38th Floor)<br>Zimbabwe, Sam |
| 4     |   | travel time   | Coffee: Sam Zimbabwe & Chief Scoggins<br>40th Floor Starbucks, Columbia Center<br>Zimbabwe, Sam                          | WTS Puget Sound Annual Gala<br>Westin Hotel (1900 5th Ave, Seattle)<br>Zimbabwe, Sam                         | Significant Partnerships Briefing<br>Sam's Office<br>Zimbabwe, Sam                      |
| 5     |   | Streetcar Next Steps Follow Up (SDOT/CBO)<br>Ben's Office (6th floor, City Hall)<br>Zimbabwe, Sam |  |  |   |
|       |   | FW: 2019 Levy Oversight Committee meeting dates; City   |  |  |   |



# March 11, 2019 - March 15, 2019

| March 2019 |    |    |    |    |    |    | April 2019 |    |    |    |    |    |    |
|------------|----|----|----|----|----|----|------------|----|----|----|----|----|----|
| Su         | Mo | Tu | We | Th | Fr | Sa | Su         | Mo | Tu | We | Th | Fr | Sa |
|            |    |    |    |    | 1  | 2  | 7          | 8  | 9  | 10 | 11 | 12 | 13 |
| 3          | 4  | 5  | 6  | 7  | 8  | 9  | 14         | 15 | 16 | 17 | 18 | 19 | 20 |
| 10         | 11 | 12 | 13 | 14 | 15 | 16 | 21         | 22 | 23 | 24 | 25 | 26 | 27 |
| 17         | 18 | 19 | 20 | 21 | 22 | 23 | 28         | 29 | 30 |    |    |    |    |
| 24         | 25 | 26 | 27 | 28 | 29 | 30 |            |    |    |    |    |    |    |
| 31         |    |    |    |    |    |    |            |    |    |    |    |    |    |

|       | MONDAY  | TUESDAY   | WEDNESDAY   | THURSDAY  | FRIDAY   |
|-------|---|---|---|---|--|
|       | 11  | 12  | 13  | 14  | 15   |
| 7 AM  |   |   |   |   |  |
| 8     | Shoreline Street<br>Sam's Office<br>Zimbabwe, Sam   | Parsons/Center City Conner<br>Sam's Office (SMT 38)<br>Williams, Lorelei                    | Downtown Mobility Week<br>Sam's Office<br>Zimbabwe, Sam                                       | Prep w/Sam + travel<br>meet at Sam's Office   | Sam & Karen - Weekly 1x1<br>Sam's Office<br>Zimbabwe, Sam  |
| 9     | Sam & Lorelei - 1<br>Sam's Office<br>Zimbabwe, Sa   | walk to Wells Fargo<br>Building   | Loudermill Overview & Pre<br>Sam's Office<br>Zimbabwe, Sam                                    | FW: Mobility Innovation<br>Center - Advisory<br>Committee (MARCH)<br>Challenge Seattle Offices, 120<br>Gaia Borgias | Budget - IT BIPs & other 2C<br>Sam's Office<br>Zimbabwe, Sam   |
| 10    | travel time   | Core team (SR 99 closure / 1<br>WSDOT re NW Wells Fargo 2;<br>Nielsen, Brian D.             | Senior Team<br>SMT-3832<br>Zimbabwe, Sam  | Sam Zimbabwe +<br>DM Ranganathan,<br>Ranganathan,   | Sam & Genesee - Weekly 1:<br>Sam's Office<br>Zimbabwe, Sam   |
| 11    | Transit<br>Executives/Mobil<br>Partnership<br>King Street Center<br>Harbour   | APEX/SAM - Quarterly Business Meeting<br>Bertha Knight Landes, City Hall<br>Zimbabwe, Sam   | Share Notes/Rec<br>Heather's Office/<br>Johnson, Julie  | travel time   | Photo for Puget Sound Bus<br>Sam's Office<br>Zimbabwe, Sam   |
| 12 PM | Streetcar Check In - Weekly<br>*Location Update: Ben's Offic<br>Zimbabwe, Sam   | buffer  | travel time   | Hold for Sam Zin<br>SDOT<br>Daniel Grayuski   | New Mobility Briefing<br>Sam's Office<br>Zimbabwe, Sam   |
| 1     | Lunch   | Finance &<br>Administration<br>BoA 30th floor   | Lunch (Sam / Ro<br>Ivar's Acres of Clar<br>Judd, Ron  | Prep. for Affordable Housi<br>CBO_CH6_Memorial_Room<br>Noble, Ben   | Prep for Transportation Ag<br>Sam's Office<br>Zimbabwe, Sam  |
| 2     | Two Week Calen<br>Sam's Office<br>Zimbabwe, Sa  | Congestion/TNCs<br>DOT_SMT_3762<br>Adkins, Genesee  | travel time   | Lunch   | Briefing: Mariners/SU App<br>Sam's Office<br>Zimbabwe, Sam   |
| 3     | Executive Leader<br>Director's Office<br>Zimbabwe, Sa   | Council Prep (Sam & Bill)<br>Sam's Office<br>Zimbabwe, Sam                                  | Sam Zimbabwe & Eric Rolle<br>SDOT Director's Office/Seattl<br>Zimbabwe, Sam                   | Sam Zimbabwe & Ollie Gar<br>SDOT Director's Office/Seattl<br>Zimbabwe, Sam  | Lunch  |
| 4     | Permanent Viaduct Closure and Tunnel Opening Review<br>Roundtable (Agenda Attached)<br>City Hall, 7th Floor, Historical Conference Room (check in with<br>7th Floor Reception)<br>Worden, Michael | Prep for Policy Briefing: Bil<br>Sam's<br>Williams, Lorelei                                 | Sam & Kevin - Weekly 1x1<br>Sam's Office<br>Zimbabwe, Sam                                     | ETeam: TNCs<br>7th Floor City Hall  | 43rd Street Improvements<br>Sam's Office<br>Zimbabwe, Sam  |
| 5     |   | SDOT-KCM Monthly Meeting<br>RR, Chinook Conf Center Rm 120-capacity 10<br>Allison, Michelle | Sam & Sherysse - Weekly 1<br>Sam's Office<br>Zimbabwe, Sam                                    | FYI: Pi(e) day Celebration<br>SMT-3832  | Sam & Rodney - Weekly 1x<br>Sam's Office<br>Zimbabwe, Sam  |
|       |   | Innovation/LEAN briefing<br>Sam's Office<br>Zimbabwe, Sam                                   | SDOT Director & CM O'Brie<br>CM O'Brien's Office<br>O'Brien, Mike                             | Signals (deep dive)<br>Sam's Office<br>Zimbabwe, Sam  | Meet & Greet (Sam Zimbabwe & Richard Smith/Cascade Bic<br>Magnusson Park (7787 62nd Ave NE, Seattle WA 98115)<br>Zimbabwe, Sam |
|       |   | David Goldberg; The outlier, 4th and Spring   | FW: Homelessness<br>Sub-Cabinet<br>MOS_Historical_Rm - 7th<br>floor City Hall<br>Shaw, Kindle | Freight & Industrial Lands I<br>Sam's Office<br>Zimbabwe, Sam   |  |
|       |   |   | Sam/Sam Monthly Meeting<br>Meet up at SMT Starbucks at 5<br>Assefa, Samuel                    |   |  |



# March 18, 2019 - March 22, 2019

March 2019

| Su | Mo | Tu | We | Th | Fr | Sa |
|----|----|----|----|----|----|----|
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| 10 | 11 | 12 | 13 | 14 | 15 | 16 |
| 17 | 18 | 19 | 20 | 21 | 22 | 23 |
| 24 | 25 | 26 | 27 | 28 | 29 | 30 |
| 31 |    |    |    |    |    |    |

April 2019

| Su | Mo | Tu | We | Th | Fr | Sa |
|----|----|----|----|----|----|----|
|    | 1  | 2  | 3  | 4  | 5  | 6  |
| 7  | 8  | 9  | 10 | 11 | 12 | 13 |
| 14 | 15 | 16 | 17 | 18 | 19 | 20 |
| 21 | 22 | 23 | 24 | 25 | 26 | 27 |
| 28 | 29 | 30 |    |    |    |    |

|       | MONDAY  | TUESDAY  | WEDNESDAY   | THURSDAY  | FRIDAY   |
|-------|---|--|---|---|--|
|       | 18  | 19   | 20  | 21  | 22   |
|       |   | Timesheet Due  | Approve Timesheets  |   | Genesee - VACATION<br>Genesee (Mar 22) OOO - Adkins, Genesee                           |
| 7 AM  |   |  |   |   |  |
| 8     | Meet & Greet: Sam Zimbabwe<br>Cafe Pettiroso (1101 East Pike)<br>Zimbabwe, Sam                              | Sam Zimbabwe & Mike Worden<br>Monorail Espresso, Columbia Center<br>Zimbabwe, Sam              | FAD All Hands (Quarterly)<br>City Hall, Bertha Knight Land<br>Castleman, Kris | Sam & Sherysse - Weekly 1x1<br>Sherysse to call Sam's cell 206-300-4176<br>Zimbabwe, Sam        | Travel time/Final Loudermill prep if needed  |
| 9     | Sam & Lorelei - Weekly 1x1<br>Sam's Office<br>Zimbabwe, Sam   | Innovation Advise<br>SDOT Director's Office<br>Zimbabwe, Sam                                   | Downtown Mobility Week!<br>Sam's Office<br>Zimbabwe, Sam                      | Loudermill<br>*Location Update: Charles St.<br>Zimbabwe, Sam                                    | Sam & Genesee - Weekly 1:<br>Sam's Office<br>Zimbabwe, Sam                             |
| 10    | Sam & Karen - Weekly 1x1<br>Sam's Office<br>Zimbabwe, Sam   | Freight Board<br>(Sam to stop<br>L-280 Boards & C  | Senior Team<br>SMT-3832<br>Zimbabwe, Sam                                      | SDOT & CBO - Prep for MO<br>Ben's Office (6th floor, City Hall)<br>Zimbabwe, Sam                | buffer/travel back to SMT  |
| 11    | Pedestrian Access Advisory<br>Committee Meeting (Sam<br>stops by at 10am)<br>SMT 4050/4060<br>Shaw, Michael | Streetcar Check In - Weekly<br>Director's Office<br>Zimbabwe, Sam                              | Legal Affairs Briefing<br>Sam's Office<br>Zimbabwe, Sam                       | Citation Fee Update Briefing<br>Sam's Office<br>Zimbabwe, Sam                                   | Prep for DTA Meeting<br>Sam's Office<br>Zimbabwe, Sam                                  |
| 12 PM | Lunch   | Monthly Transportation Agency Executive<br>PSRC Conference Room, 1011 Western Ave<br>Judd, Ron | Congestion Pricing<br>DOT_SMT_3854 (Genesee with<br>Adkins, Genesee           | Sam Zimbabwe and DM Ranganathan's Office<br>DM Ranganathan, Shefali                             | Mayor's Monthly Cabinet Meeting<br>MOS_Norman_B_Rice_Room<br>Fong, Michael             |
| 1     | Executive Leadership Team<br>Director's Office<br>Zimbabwe, Sam   | Travel time/Lunch  | Structural Budget Review<br>Sam's Office<br>Zimbabwe, Sam                     | Lunch   | Lunch  |
| 2     | Sam & Rodney - Check In<br>Sam's Office<br>Zimbabwe, Sam  | ITS Program<br>Sam's Office<br>Zimbabwe, Sam   | Sam & Kevin - W<br>Sam's Office<br>Zimbabwe, Sam                              | Press Event - Bus Lanes<br>In front of Bank of America Building                                 | Updated invitation with no<br>Conference Line 1: 971-500-...<br>jeanette@brinkcomm.com |
| 3     | Policy Briefing: Bikes<br>Mayor's Office<br>MOS_Calendar_Durkan   | Madison & Roosevelt BRT<br>Location Update: SMT-3984<br>Zimbabwe, Sam                          | SR 520 / MOU Executive<br>Wells Fargo Center<br>Cieri, Denise                 | Capital Subcabinet Executive Committee Meeting<br>CBO Memorial (City Hall 6th fl)<br>Noble, Ben | do not schedule  |
| 4     | travel time   | travel time  | travel time   | travel time   | POMC Squeeze Briefing<br>MOS_Norman_B_Rice_Room<br>MOS_Calendar_Durkan                 |
| 5     | Seattle Center monorail<br>NHL Seattle's new preview center- 200 2nd ave N, Suite 2021; I                   | Meet & Greet: Sam Zimbabwe<br>BCG office, 1201 Third Ave, 54<br>Christine Gregoire             | Sam Zimbabwe & Shaun Va<br>SDOT Director's Office/Seattle<br>Zimbabwe, Sam    | Masterbuilders of King & Snohomish Counties<br>Panoramic Room, Pacific Town                     | HOLD   |



# March 25, 2019 - March 29, 2019

| March 2019 |    |    |    |    |    |    | April 2019 |    |    |    |    |    |    |
|------------|----|----|----|----|----|----|------------|----|----|----|----|----|----|
| Su         | Mo | Tu | We | Th | Fr | Sa | Su         | Mo | Tu | We | Th | Fr | Sa |
|            |    |    |    |    | 1  | 2  |            | 1  | 2  | 3  | 4  | 5  | 6  |
| 3          | 4  | 5  | 6  | 7  | 8  | 9  | 7          | 8  | 9  | 10 | 11 | 12 | 13 |
| 10         | 11 | 12 | 13 | 14 | 15 | 16 | 14         | 15 | 16 | 17 | 18 | 19 | 20 |
| 17         | 18 | 19 | 20 | 21 | 22 | 23 | 21         | 22 | 23 | 24 | 25 | 26 | 27 |
| 24         | 25 | 26 | 27 | 28 | 29 | 30 | 28         | 29 | 30 |    |    |    |    |
| 31         |    |    |    |    |    |    |            |    |    |    |    |    |    |

|       | MONDAY   | TUESDAY  | WEDNESDAY   | THURSDAY  | FRIDAY  |
|-------|--|--|---|---|---|
|       | 25   | 26   | 27  | 28  | 29  |
|       | Rodney Maxie - Out of Office                                 | Rodney Maxie - Half Day/Out of Office in PM                                    | Rodney Maxie - Half Day/Out of Office in PM                             | Rodney Maxie - Half Day/Out of Office in AM   | Rodney Maxie - Out of Office To Apr 1 →   |
| 7 AM  | <b>HOLD do not schedule</b>                                  |  |   |   |   |
| 8     |  | <b>FW: FYI: Jana's Farewell</b><br>BOA 30th Floor Breakroom<br>Castleman, Kris | <b>HOLD do not schedule</b>   | <b>Weekly</b>   | <b>Sam &amp; Heather - 1x1</b><br>Sam's Office<br>Zimbabwe, Sam   |
| 9     | <b>Sam &amp; Lorelei - 1</b><br>Sam's Office<br>Zimbabwe, Sa | <b>Pockets</b><br>Sam's office<br>Morris, Sherysse                             | <b>Capital Sub Cabinet</b><br>City Hall Conf Room 370<br>Assefa, Samuel | <b>HR Team Retreat</b><br>Central Library, 1C<br>Zinski, Milla  | <b>2019 Q1 Director's Forum: Implicit Bias &amp; Workplace Culture</b><br>SPU_CR_SMT_4901<br>Lockhart, Mariko |
| 10    | <b>Sam &amp; Karen - W</b><br>Sam's Office<br>Zimbabwe, Sa   | <b>SDOT &amp; Comcas</b><br>SDOT Director's C<br>Zimbabwe, Sam                 | <b>Senior Team</b><br>SMT-3832<br>Zimbabwe, Sam                         | <b>CONFIRMED: Le</b><br>Sam's Office<br>Adkins, Genesee   | <b>CONFIRMED: Legislative Li</b><br>Sam's Office<br>Adkins, Genesee   |
| 11    | <b>Streetcar Check</b><br>Director's Office<br>Zimbabwe, Sa  | <b>HOLD do not schedule</b>  |   | <b>SDOT &amp; Car2Go</b><br>SDOT Director's C<br>Zimbabwe, Sam  | <b>Sam &amp; Genesee - Weekly 1:</b><br>Sam's Office<br>Zimbabwe, Sam   |
| 12 PM | <b>Lunch</b>   | <b>Status o</b><br>Skype M<br>White, Ti  | <b>Budget - Review Final Decis</b><br>Sam's Office<br>Zimbabwe, Sam     | <b>Lunch</b>  |   |
| 1     | <b>Executive Leader</b><br>Director's Office<br>Zimbabwe, Sa | <b>HOLD do not schedule</b>  | <b>Congestion Pricing</b><br>DOT_SMT_3858<br>Adkins, Genesee            | <b>Status of March Service Ch</b><br>Skype Meeting<br>White, Terry-Transit                            | <b>Lunch</b>  |
| 2     | <b>Prep for Potenti</b><br>Sam's Office<br>Zimbabwe, Sam     | <b>Two Week Calen</b><br>Sam's Office<br>Zimbabwe, Sa                          | <b>Sam &amp; Kevin - Weekly 1x1</b><br>Sam's Office<br>Zimbabwe, Sam    | <b>Sam &amp; Rodney -</b><br>Sam's Office<br>Zimbabwe, Sa   | <b>CONFIRMED: Legislative Li</b><br>Sam's Office<br>Adkins, Genesee   |
| 3     | <b>SDOT structural I</b><br>Ben's office<br>Noble, Ben       | <b>Status of Metro I</b><br>Skype Meeting<br>White, Terry-Transit              | <b>buffer</b>   | <b>Affordable Housi</b><br>MOS Norman B. R<br>MO_Briefings  | <b>Call Elliot</b>  |
| 4     | <b>Prep for 35th</b><br>Sam's Office<br>Zimbabwe, Sam        | <b>DTA Meeting</b><br>DSA Office   1809 7th Ave,<br>Suite 900<br>Emily Bailor  | <b>Sherysse / Sam</b><br>Sam to call Sherysse on her c<br>Zimbabwe, Sam | <b>Elliot Helmbrech</b><br>Sam's Office<br>Zimbabwe, Sam  | <b>Pedestrian Wayfinding Proj</b><br>Sam's Office<br>Zimbabwe, Sam  |
| 5     | <b>HOLD do not schedule</b>                                  | <b>HOLD do not schedule</b>  | <b>Prep for Lyft &amp; Car2Go</b><br>Sam's Office<br>Zimbabwe, Sam      | <b>Group Consensus on TIM/CM Way Ah</b><br>Telephone (Mike will call Sam at 206-30K<br>Johnson, Julie | <b>Work</b>   |
|       |  |  |   |   | <b>Travel time</b>  |
|       |  |  |   |   | <b>Streetcar Coalition</b><br>SDOT Director's Office/Seattle<br>Zimbabwe, Sam                                 |
|       |  |  |   |   | <b>SRT Ride Along; Pick-up at SMT (5th and Cherry at the 3-min</b>  |



# April 1, 2019 - April 5, 2019

| April 2019 |    |    |    |    |    |    | May 2019 |    |    |    |    |    |    |
|------------|----|----|----|----|----|----|----------|----|----|----|----|----|----|
| Su         | Mo | Tu | We | Th | Fr | Sa | Su       | Mo | Tu | We | Th | Fr | Sa |
|            | 1  | 2  | 3  | 4  | 5  | 6  |          | 5  | 6  | 7  | 8  | 9  | 10 |
| 7          | 8  | 9  | 10 | 11 | 12 | 13 | 12       | 13 | 14 | 15 | 16 | 17 | 18 |
| 14         | 15 | 16 | 17 | 18 | 19 | 20 | 19       | 20 | 21 | 22 | 23 | 24 | 25 |
| 21         | 22 | 23 | 24 | 25 | 26 | 27 | 26       | 27 | 28 | 29 | 30 | 31 |    |
| 28         | 29 | 30 |    |    |    |    |          |    |    |    |    |    |    |

|       | MONDAY   | TUESDAY  | WEDNESDAY   | THURSDAY   | FRIDAY   |
|-------|--|--|---|--|--|
|       | 1  | 2  | 3   | 4  | 5  |
|       | ← Rodney Maxie - Out of Office   | Timesheet Due  | Approve Timesheets  |  |  |
| 7 AM  |  |  | MOD site visit (Sunny Jim)<br>Rodney will pick you up at 6th & Cherry                               | MOD site visit (Haller Lake)<br>Rodney will pick you up at 6th & Cherry  |  |
| 8     | Sam & Sherysse - Weekly 1<br>Sam's Office<br>Zimbabwe, Sam                                     | Sam Zimbabwe & Mike Worden<br>Monorail Espresso, Columbia Center lobby<br>Zimbabwe, Sam  |   | Mobility on Demand<br>Alliance Forum: Promoting<br>Seamless Mobility (Sam is<br>panelist: 9:15-10am)<br>Bertha Knight Landes Room,<br>City Hall<br>Zimbabwe, Sam | Prep - Neighborhood Tour:<br>DOT_SMT_3832<br>Williams, Lorelei   |
| 9     | Sam & Lorelei - Weekly 1x1<br>Sam's Office<br>Zimbabwe, Sam                                    | AAC 35th Ave<br>Sam's Office<br>Zimbabwe, Sam  | Downtown Mobi<br>Sam's Office<br>Zimbabwe, Sa   | All-Staff Comms - Monthly<br>DOT 3832<br>Hobson, Mafara  | Budget - Review Final Mem<br>Sam's Office<br>Zimbabwe, Sam   |
| 10    | Sam & Karen - Weekly 1x1<br>Sam's Office<br>Zimbabwe, Sam                                      | Traffic Incident<br>Management (materials<br>attached)<br>Bank of America Conference<br>Room 3004 (30th Floor)<br>Johnson, Julie | Check In - TOD I<br>Sam's Office<br>Zimbabwe, Sam   |  | Sam & Genesee - Weekly 1:<br>Sam's Office<br>Zimbabwe, Sam   |
| 11    | Streetcar Check In - Weekly<br>Director's Office<br>Zimbabwe, Sam                              | Budget<br>Sam's Office<br>Zimbabwe, Sam  | Senior Team<br>SMT-3832<br>Zimbabwe, Sam  |  | Transportation spend plan<br>MOS_Historical_Rm<br>Ranganathan, Shefali                                   |
| 12 PM | Lunch  | Two Week Calendar Look A<br>Sam's Office<br>Zimbabwe, Sam  | Budget - Review Final Mem<br>Sam's Office<br>Zimbabwe, Sam  | Lunch  | FW: Neighborhood Tour: Pi<br>Chief Seattle Club/Statix 410 ;<br>MOS_Calendar_Durkan                      |
| 1     | Executive Leadership Team<br>Director's Office<br>Zimbabwe, Sam                                | Lunch  | Prep for Roundtables/Focu<br>Sam's Office; Call # 206-386-<br>Zimbabwe, Sam                         |  | buffer/travel time back to<br>SMT  |
| 2     | Policy Briefing: SDOT Structural Budget Review<br>Mayor's office<br>MOS_Calendar_Durkan        | BMP Check In<br>Sam's Office<br>Zimbabwe, Sam  | Lunch   | Transportation Equity Brief<br>Sam's Office<br>Zimbabwe, Sam   | SDOT & Disability Rights W<br>Director's Office<br>Zimbabwe, Sam   |
| 3     | Canceled: Levy/Project Delivery<br>DOT_SMT_3832<br>Williams, Lorelei                           | Director's Review<br>Sam's Office<br>Zimbabwe, Sam   | Sam & Kevin - W<br>Sam's Office<br>Zimbabwe, Sa   |  | Employer Shared Transit St<br>Sam's Office<br>Zimbabwe, Sam  |
| 4     | SDOT & Port<br>SDOT Director's Office/Seattle Municipal Tower 38th Floor (700<br>Zimbabwe, Sam | Council<br>Sustainability &<br>Transportation<br>Committee<br>Council Chambers   | Sam, Genesee &<br>Sam's Office<br>Zimbabwe, Sam   | Phone Call: Sam<br>Lorelei to call Sar<br>Zimbabwe, Sam  | County/City Follow-Up on<br>Snow Response<br>EOC_Policy_Room_334<br>Graff, Barb                          |
| 5     |  | Environment &<br>Climate Change<br>sub-cabinet<br>OIR_Linda_Car...<br>Finn Coven, Je   | Affordable Hous<br>DOT_SMT_3854<br>Adkins, Genesee  | Prep for Disabili<br>Sam's Office<br>Zimbabwe, Sam   | travel time  |
|       |  | Mayor's Service<br>Awards - SDOT<br>Bertha Knight  | travel time   | Sam & Rodney -<br>Sam's Office<br>Zimbabwe, Sa   | Mark Bandy's Farewell<br>Party!<br>Pyramid Alehouse - 1201 1st<br>Ave S (Behind Bar)<br>Greene, Veronica |
|       |  | Coffee: Sam Zimbabwe, SD<br>40th Floor Starbucks, Colum<br>Zimbabwe, Sam   |   | Prep for Transit Execs Meeting<br>Sam's Office<br>Zimbabwe, Sam  |  |
|       |  | Sam & Genesee - Leg Liaisc<br>Sam's Office<br>Zimbabwe, Sam  |   | travel time  |  |
|       |  | FW: 2019 Levy Oversigh   | 6:00pm - 6:30pm SBAB Monthly Meeting(Room 370, City Hall)   | 6:00pm - 6:30pm Neighborhood Meeting(Messiah Lutheran Church<br>- 7050 35th Ave NE, Seattle, WA 98115)   |  |
|       |  |  | 6:30pm - 7:30pm Feet First(314 First Ave, S. (Pioneer Square) (*Rob<br>Fellows cell #206-399-0482)) |  |  |



# April 8, 2019 - April 12, 2019

| April 2019 |    |    |    |    |    |    | May 2019 |    |    |    |    |    |    |
|------------|----|----|----|----|----|----|----------|----|----|----|----|----|----|
| Su         | Mo | Tu | We | Th | Fr | Sa | Su       | Mo | Tu | We | Th | Fr | Sa |
|            | 1  | 2  | 3  | 4  | 5  | 6  |          |    |    | 1  | 2  | 3  | 4  |
| 7          | 8  | 9  | 10 | 11 | 12 | 13 | 5        | 6  | 7  | 8  | 9  | 10 | 11 |
| 14         | 15 | 16 | 17 | 18 | 19 | 20 | 12       | 13 | 14 | 15 | 16 | 17 | 18 |
| 21         | 22 | 23 | 24 | 25 | 26 | 27 | 19       | 20 | 21 | 22 | 23 | 24 | 25 |
| 28         | 29 | 30 |    |    |    |    | 26       | 27 | 28 | 29 | 30 | 31 |    |

|       | MONDAY  | TUESDAY   | WEDNESDAY   | THURSDAY   | FRIDAY   |
|-------|---|---|---|--|--|
|       | 8   | 9   | 10  | 11   | 12   |
|       |   |   | Julius Rwamashongye - VACATION  |  | To Apr 16 →  |
|       |   |   | Karen (April 8-12) vacation - Zinski, Milla   |  | To Apr 14 →  |
|       |   |   | Genesee (April 8-12) vacation - Propst, Roberta   |  |  |
|       |   |   | Jim Curtin - VACATION   |  |  |
|       |   |   | Karen Melanson - VACATION   |  |  |
|       |   |   | Rodney Maxie (April 8-12) vacation - Maxie, Rodney                                      |  |  |
|       |   | Liz Sheldon - VACATION  |   |  | Kevin O'Neill - VACATION   |
|       | Lorelei Williams - VACATION   |   |   |  | Lorelei Williams - VACATION  |
| 7 AM  |   |   |   |  |  |
| 8     | Prep for KUOW interview<br>Sam's Office; Zimbabwe, Sarr                             | Sam & Lorelei - Weekly 1x1<br>Sam's Office; Zimbabwe, Sarr  | Streetcar Check In - Weekly<br>Director's Office; Zimbabwe, Sarr                        | Motion for Contempt (PRN)<br>Sam's Office; Call 206-386-12 | Sam & Lorelei (RE: East Ma)<br>Sam's Office; Zimbabwe, Sarr  |
| 9     | Transit Executives (Mobility)<br>King Street Center - 201 S Jac<br>Harbour, Michael | Sam/Sam Monthly Meeting<br>SDOT, SMT; Assefa, Samu  | Bridges Tour<br>Meet at Sam's Office for<br>departure<br>Zimbabwe, Sam                  | Notarized signature doc                                    | Amazon meeting w/ Sam Z.<br>(includes travel time)<br>2121 7th (btw Lenora and<br>Blanchard) - 2nd Fl at 9:50<br>Rosenblatt, Ben |
| 10    | travel time   | Prep for CM O'Brien Monthly<br>Sam's Office; Zimbabwe, Sam  |   |  | Sam & Lorelei (RE: East Ma)<br>Sam's Office; Zimbabwe, Sarr  |
| 11    | travel back to SMT  | FW: Emergency Executive Board - APRIL<br>Norman B Rice Room; Tittel, Carrie - OEM                   |   |  | Sam & Lorelei (RE: East Ma)<br>Sam's Office; Zimbabwe, Sarr  |
| 12 PM | HOLD: KUOW Pt<br>Sam's Office; Zimi   | Lunch   | buffer/Lunch  | FW: C3<br>CBO_Orca; Noble,                                 | Amazon meeting w/ Sam Z.<br>(includes travel time)<br>2121 7th (btw Lenora and<br>Blanchard) - 2nd Fl at 9:50<br>Rosenblatt, Ben |
| 1     | Prep for Emergency Executive Board (Sam & Patti)<br>Sam's Office; Zimbabwe, Sam     | Sam & Marcus (Prep for Roundtables)<br>Marcus to call conference phone: 206-233-5159; Zimbabwe, Sai | Meeting w/Pione<br>310 First Ave. S., S   | buffer/travel time   | Lunch (Ron/Sam/Peter)<br>Ivar's Acres of Clams; Judd, Rc   |
| 2     | Sam & Sherysse - Weekly 1x1<br>Sam's Office; Zimbabwe, Sam                          | Streetcar Next Steps<br>MOS_Historical_Rm; Rangana  | travel time   | travel back to SMT   | Sam & Lorelei (RE: East Ma)<br>Sam's Office; Zimbabwe, Sarr  |
| 3     | Sam & Tracy<br>Sam's Office; Zimbabwe, Sarr   | buffer  | Sam & Kevin - W<br>Sam's Office;  |  | Amazon meeting w/ Sam Z.<br>(includes travel time)<br>2121 7th (btw Lenora and<br>Blanchard) - 2nd Fl at 9:50<br>Rosenblatt, Ben |
| 4     | Work time   | Sam Zimbabwe and DM Ra<br>DM Ranganathan's Office   | SDOT Director & CM O'Brien Monthly<br>CM O'Brien's Office; O'Brien, Mike                |  | Sam & Lorelei (RE: East Ma)<br>Sam's Office; Zimbabwe, Sarr  |
| 5     | Prep for Amazon meeting<br>Sam's Office; Zimbabwe, Sarr                             | Work time   | FW: Homelessness Sub-Cabinet<br>MOS_Historical_Rm - 7th floor City Hall<br>Shaw, Kindle | Sam Zimbabwe and DM Ra<br>DM Ranganathan's Office          | Amazon meeting w/ Sam Z.<br>(includes travel time)<br>2121 7th (btw Lenora and<br>Blanchard) - 2nd Fl at 9:50<br>Rosenblatt, Ben |
|       | Big 4; TBD; Zimbabwe, Sam   |   |   | buffer   | Sam & Lorelei (RE: East Ma)<br>Sam's Office; Zimbabwe, Sarr  |



# April 15, 2019 - April 19, 2019

| April 2019 |    |    |    |    |    |    | May 2019 |    |    |    |    |    |    |
|------------|----|----|----|----|----|----|----------|----|----|----|----|----|----|
| Su         | Mo | Tu | We | Th | Fr | Sa | Su       | Mo | Tu | We | Th | Fr | Sa |
|            | 1  | 2  | 3  | 4  | 5  | 6  |          | 6  | 7  | 8  | 9  | 10 | 11 |
| 7          | 8  | 9  | 10 | 11 | 12 | 13 | 5        | 13 | 14 | 15 | 16 | 17 | 18 |
| 14         | 15 | 16 | 17 | 18 | 19 | 20 | 19       | 20 | 21 | 22 | 23 | 24 | 25 |
| 21         | 22 | 23 | 24 | 25 | 26 | 27 | 26       | 27 | 28 | 29 | 30 | 31 |    |
| 28         | 29 | 30 |    |    |    |    |          |    |    |    |    |    |    |

|       | MONDAY  | TUESDAY  | WEDNESDAY   | THURSDAY   | FRIDAY  |
|-------|---|--|---|--|---|
|       | 15  | 16   | 17  | 18   | 19  |
|       | ← From Apr 8  | Julius Rwamashongye - VACATION                                     | Approve Timesheets  |  |   |
|       |   | Timesheet Due  |   |  |   |
| 7 AM  |   |  | travel time   |  |   |
| 8     | HOLD do not schedule  |  | Fremont/North Seattle Chamber Ivar's Salmon Hou               | Streetcar Next Steps Check CBO Memorial Room/City Ha Zimbabwe, Sam | HOLD: do not schedule   |
| 9     |   | Mandatory One-on-One Int Sam's (SMT 38) Williams, Lorelei          |   | Sam & Rodney - Weekly 1x City Grind Coffee/City Ha Zimbabwe, Sam   |   |
| 10    |   | Vision Zero Baked 2.0 Hot Stove Society (2000 4th Ave, Seattle)    | travel back to SMT  | Roundtable #1 BoA 3111   | Sam & Genesee Sam's Office Zimbabwe, Sa   |
| 11    | Streetcar Check In - Weekly Director's Office Zimbabwe, Sam               | travel time  | Senior Team SMT-3832 Zimbabwe, Sam                            | Roundtable #2 BoA 3111   | do not schedule Roundtable #4 Lopez Conference Room (BoA 38th Floor)  |
| 12 PM | Lunch   |  | TILT - Sam to drop by SMT_4155                                | Lunch  | buffer  |
| 1     | Executive Leadership Team Director's Office Zimbabwe, Sam                 | HOLD do not schedule   | HOLD do not schedule  | Sam & Kar Sam's Office Zimbabwe                                    | Sam Zimbabwe DM Ranganathan Ranganathan   |
| 2     | Sam & Sherysse - Weekly 1 Sam's Office Zimbabwe, Sam                      | Lunch  | Prep for ETeam Sam's Office Zimbabwe, Sam                     | Surprise B... DOT_SMT ? Alinen, J                                  | Lunch   |
| 3     | Magnolia Proposal - United Bridge Partners DOT_SMT_3832 Williams, Lorelei | Congestion Prici SMT 4155 Adkins, Genesee                          | Sam & Kevin - W Sam's Office Zimbabwe, Sa                     | SDOT & FT, Linda Gehrb Zimbabwe                                    | follow up to 3/27 Capital Su City Hall, Rm_370 Assefa, Samuel   |
| 4     | HOLD do not schedule  | Council Sustainability & Transportation Committee Council Chambers | Pre-Briefing for LAW - Columbia C Zimbabwe, Sam               | Affordable Housing MOS_Histori MO_Briefing                         | BGT: Motion for Contempt KC Superior Court, 516 3rd Av Miller, Louisa   |
| 5     | Ema Yamamoto She'll call  | FW: Confirmed - SCI_SMT_1955-10 Chinn, Bonita                      | Sam & Lorelei - Weekly 1x Sam's Office Zimbabwe, Sam          | Roundtable #3 BoA 3111   | SDOT, OEM, SPS Winter We Seattle EOC - Policy Room Tittel, Carrie - OEM   |
|       |   | Modal Master Pl Sam's Office Zimbabwe, Sam                         | FW: Updated invitation: An SDOT, Director's Office Katie Ward | travel to Mayor's Office/City                                      | Strategic Review of Citywide Traffic Incident Management (MOS_742_Conference_Room (7th Floor, City Hall) Johnson, Julie |
|       |   |  |   | HOLD: E-team MOS Histori Helmbrecht,                               | buffer/travel time  |



# April 22, 2019 - April 26, 2019

| April 2019 |    |    |    |    |    |    | May 2019 |    |    |    |    |    |    |
|------------|----|----|----|----|----|----|----------|----|----|----|----|----|----|
| Su         | Mo | Tu | We | Th | Fr | Sa | Su       | Mo | Tu | We | Th | Fr | Sa |
|            | 1  | 2  | 3  | 4  | 5  | 6  |          |    |    | 1  | 2  | 3  | 4  |
| 7          | 8  | 9  | 10 | 11 | 12 | 13 | 5        | 6  | 7  | 8  | 9  | 10 | 11 |
| 14         | 15 | 16 | 17 | 18 | 19 | 20 | 12       | 13 | 14 | 15 | 16 | 17 | 18 |
| 21         | 22 | 23 | 24 | 25 | 26 | 27 | 19       | 20 | 21 | 22 | 23 | 24 | 25 |
| 28         | 29 | 30 |    |    |    |    | 26       | 27 | 28 | 29 | 30 | 31 |    |

|       | MONDAY<br>22  | TUESDAY<br>23  | WEDNESDAY<br>24  | THURSDAY<br>25  | FRIDAY<br>26  |
|-------|---|--|--|---|---|
|       | Lorelei @ APWA Conference                                   |  |  |   |   |
| 7 AM  |   | travel time  | Northwest Seaport Alliance 2019 Annual Breakfast<br>Museum of Flight (9404 East Marginal Way S., Seattle 98108)<br>Zimbabwe, Sam | travel time   |   |
| 8     | Sam & Sherysse - Weekly 1<br>Sam's Office<br>Zimbabwe, Sam  |  | North Seattle Industrial Association - Sam speaker<br>Seattle Maritime Academy<br>(4455 Shilshole Ave NW, WA)<br>Zimbabwe, Sam   | travel time   | MOD *All-Staff* Meeting<br>(Sam speaks 7:15-7:30am)<br>Rainier Community Center /<br>4600 38th Ave. South /<br>Seattle<br>Maxie, Rodney |
| 9     | Sam & Lorelei - Weekly 1x1<br>Sam's Office<br>Zimbabwe, Sam |  | Capital Sub<br>City Hall Cor<br>Assefa, S  | travel time   | travel time   |
| 10    | Sam & Karen - W<br>Sam's Office<br>Zimbabwe, Sa             |  | Senior Team<br>SMT-3832<br>Zimbabwe  |   | Sam & Genesee - Weekly 1:<br>Sam's Office<br>Zimbabwe, Sam  |
| 11    | Streetcar Check<br>Director's Office<br>Zimbabwe, Sa        |  | Policy Brief<br>Mayor's Offi<br>MOS_Calenc   |   | Sam Zimbabwe, SDOT - Vel<br>Director's Conference Room,<br>Bannister-Mingo, Mickey  |
| 12 PM | Lunch   | Lunch  | Internal Bri<br>Mayor's offi<br>MOS_Calenc   | Mobility Data Sp<br>Sam's Office<br>Zimbabwe, Sam   | Lunch   |
| 1     | Executive Leader<br>Director's Office<br>Zimbabwe, Sa       | Meeting w/SDOT director<br>Lopez Conference Room, RnA<br>Zimbabwe, Sam           | Downtown<br>Sam's Office<br>Zimbabwe   | Lunch   | Prep for West Se<br>Sam's Office<br>Zimbabwe, Sam   |
| 2     | Modal Master Pl<br>SMT 4050/4060<br>Zimbabwe, Sam           | Prep for 35th<br>Sam's Office<br>Zimbabwe, Sam                                   | WSBLE - ELG Seattle Caucus<br>OIR - Linda Cannon Room (5t<br>Smith, Hannah   | Sam & Rodney -<br>Sam's Office<br>Zimbabwe, Sa  | Imagine Greater<br>Downtown Executive<br>Steering Committee<br>Apr2019 Meeting<br>City Hall, Conf Room 370<br>Assefa, Samuel            |
| 3     | SDOT Budget<br>CBO Memorial Rm<br>Noble, Ben                | Coffee with Colleen & Sam<br>(Starbucks/SMT Lobby) 700 5<br>Echohawk, Colleen    | Follow up: focused geograj<br>MOS_Historical_Rm<br>Fong, Michael   | Street Use Check<br>Sam's Office<br>Zimbabwe, Sam   | Sam Zimbabwe & Jesús Ag<br>40th floor Starbucks, Columb<br>Zimbabwe, Sam  |
| 4     | Pike/Pine & 8th<br>Sam's Office<br>Zimbabwe, Sam            | DTA Meeting<br>DSA Office   1809 7th Ave,<br>Suite 900<br>Emily Bailor           | Prep for Imagine<br>Sam's Office<br>Zimbabwe, Sam  | STBD 2.0 Briefin<br>Sam's Office<br>Zimbabwe, Sam   | Sam Zimbabwe & Jeffrey<br>SDOT Director's C<br>Zimbabwe, Sam  |
| 5     |   | BNSF Railway Express<br>Boarding Location: BNSF Bal<br>Zimbabwe, Sam             | 35th Ave NE<br>Project drop-in<br>session<br>Ravenna-Eckstein<br>Community<br>Center, 6535<br>Ravenna Ave NE<br>Cecelia Gunn     | Travel time   | Sam Zimbabwe & Jeffrey<br>Waterfront Concti<br>Zimbabwe, Sa   |
|       |   | 6:00pm - 7:30pm BMP IMP Central Public Meeting(Washington<br>Hall, 153 14th Ave) | 6:00pm - 7:00pm Transit Advisory Board (Sam to stop by(Boards<br>Commissions Room, City Hall)                                    | 6:30pm - 8:30pm West Seattle Transportation Coalition(High Point<br>Neighborhood House (6400 Sylvan Way SW, Seattle, WA 98125)) | Mayor's Monthly Cabinet M<br>King Street Station, 303 S Jari<br>Fong, Michael   |
|       |   |  | 6:00pm - 7:30pm BMP IMP W Seattle Public Mtg(Youngstown<br>Cultural Arts Center, 4408 Delridge Way SW)                           |   | Cabinet Happy Hour<br>D & E (314 Second ave S)<br>Fong, Michael   |



# April 29, 2019 - May 3, 2019

| April 2019 |    |    |    |    |    |    | May 2019 |    |    |    |    |    |    |
|------------|----|----|----|----|----|----|----------|----|----|----|----|----|----|
| Su         | Mo | Tu | We | Th | Fr | Sa | Su       | Mo | Tu | We | Th | Fr | Sa |
|            | 1  | 2  | 3  | 4  | 5  | 6  |          |    |    | 1  | 2  | 3  | 4  |
| 7          | 8  | 9  | 10 | 11 | 12 | 13 | 5        | 6  | 7  | 8  | 9  | 10 | 11 |
| 14         | 15 | 16 | 17 | 18 | 19 | 20 | 12       | 13 | 14 | 15 | 16 | 17 | 18 |
| 21         | 22 | 23 | 24 | 25 | 26 | 27 | 19       | 20 | 21 | 22 | 23 | 24 | 25 |
| 28         | 29 | 30 |    |    |    |    | 26       | 27 | 28 | 29 | 30 | 31 |    |

|       | MONDAY  | TUESDAY  | WEDNESDAY   | THURSDAY   | FRIDAY  |
|-------|---|--|---|--|---|
|       | 29  | 30   | 1   | 2  | 3   |
|       |   | Timesheet Due  | Approve Timesheets<br>May Day   |  |   |
| 7 AM  |   |  |   |  |   |
| 8     | travel time   |  | Downtown Mobility Week!<br>Sam's Office<br>Zimbabwe, Sam  | Sam Zimbabwe & Mike Worden<br>Monorail Espresso, Columbia Center lobby<br>Zimbabwe, Sam                    | 2018 ADA<br>Consent Decree<br>Recognition<br>Event (Sam to<br>give welcome @<br>8:30am)                   |
| 9     | travel time   | CONFIRMED<br>8:45am Bike<br>Ride - Dearborn,<br>CID, Downtown<br>Meet at Cafe<br>Weekend (851<br>Anderson, Dan A | Metro Chamber -<br>Transportation Task Force<br>Rainier Tower - 1301 5th<br>Ave. Suite 1500, Seattle, V | Sam Zimbabwe & Steve Kovac (ibew77)<br>SDOT Director's Office/SMT 38th floor ( 700 5th Avenue,<br>Seattle) | Sam & Genesee<br>Sam's Office<br>Zimbabwe, Sa   |
| 10    | Executive<br>Session<br>Council Char  | FW: SAVE the<br>DATE: Bike Ride<br>through the CID<br>to the DT Library<br>Hiawatha and Dea<br>Chao, Jenifer     | Follow up: focus<br>MOS_Norman_B_F<br>Fong, Michael   | Senior Team<br>SMT-3832<br>Zimbabwe, Sam   | Discuss DSA City<br>Sam's Office: SMT<br>Emily Mannetti   |
| 11    | Do not<br>schedule  | buffer/travel back to SMT  | HOLD: for time for E3 if<br>needed  | Prep for District 5 Tour<br>Sam's Office<br>Zimbabwe, Sam  | District 5 Tour<br>Depart from City Hall; Meet inside City<br>Hall Lobby (5th Ave entry)<br>Zimbabwe, Sam |
| 12 PM | Call: Sam/H<br>Dial-in: 1-20<br>MOS_Calenc  | Lunch  | Lunch   | Lunch  |   |
| 1     | Executive L<br>Director's O<br>Zimbabi  | Crosscut Interview (BMP)<br>Sam's Office/Josh Cohen to c<br>Zimbabwe, Sam  | Sam & Sherysse<br>Sam's Office<br>Zimbabwe, Sa  | FW: SAJOG - E-team Briefin<br>MOS Norman B. Rice Room<br>MO_Briefings                                      | Buffer  |
| 2     | Sam & Dou<br>Sam's Office<br>Zimbabwe, S  | Fortsen Square Trees<br>Sam's Office<br>Zimbabwe, Sam  | Sam & Kevin - W<br>Sam's Office<br>Zimbabwe, Sa   | CTR Briefing<br>Sam's Office<br>Zimbabwe, Sam  | STDB<br>MOS_Historical_Rm<br>Ranganathan, Shefali   |
| 3     | Sam & Kare<br>Sam's Office<br>Zimbabi   | SBAB Prep Discussion<br>Sam's Office<br>Zimbabwe, Sam  | ST Check In<br>Sam's Office<br>Zimbabwe, Sam  | Director Zimbab<br>Cherry Street Coff<br>Mosqueda, Teres   | Accessible Mount Baker - B<br>Sam's Office<br>Zimbabwe, Sam   |
| 4     | Streetcar Check In - Weekly<br>Director's Office<br>Zimbabwe, Sam                       | Sam Zimbabwe & Brian de Place<br>40th Floor Starbucks/Columbia Center<br>Zimbabwe, Sam                           | HOLD/EOC (May<br>Day)   | Waterfront Coor<br>DOT_BoA_3158_W<br>Brady, Angela   | Meeting w/ Director Zimba<br>AP Office<br>Pacheco, Abel   |
| 5     |   |  |   |  |   |
|       | 6:00pm - 7:30pm BMP IMP SE Public Mtg(Van Asselt Community<br>Center, 2820 S Myrtle St) | 6:00pm - 7:30pm BMP IMP North Public Mtg(Phinney<br>Neighborhood Assoc, 6532 Phinney Ave N)                      | 6:00pm - 8:00pm Seattle Bike Advisory Board(Room 370 in City<br>Hall)                                   |  |   |
|       |   | 6:30pm - 7:30pm food(Central pizza)  |   |  |   |



# May 6, 2019 - May 10, 2019

| May 2019 |    |    |    |    |    |    | June 2019 |    |    |    |    |    |    |
|----------|----|----|----|----|----|----|-----------|----|----|----|----|----|----|
| Su       | Mo | Tu | We | Th | Fr | Sa | Su        | Mo | Tu | We | Th | Fr | Sa |
|          |    |    | 1  | 2  | 3  | 4  |           |    |    |    |    |    | 1  |
| 5        | 6  | 7  | 8  | 9  | 10 | 11 | 2         | 3  | 4  | 5  | 6  | 7  | 8  |
| 12       | 13 | 14 | 15 | 16 | 17 | 18 | 9         | 10 | 11 | 12 | 13 | 14 | 15 |
| 19       | 20 | 21 | 22 | 23 | 24 | 25 | 16        | 17 | 18 | 19 | 20 | 21 | 22 |
| 26       | 27 | 28 | 29 | 30 | 31 |    | 23        | 24 | 25 | 26 | 27 | 28 | 29 |
|          |    |    |    |    |    |    | 30        |    |    |    |    |    |    |

|       | MONDAY  | TUESDAY   | WEDNESDAY  | THURSDAY  | FRIDAY  |
|-------|---|---|--|---|---|
|       | 6<br>Liz Sheldon - Out of Office in afternoon             | 7<br>Liz Sheldon - Out of Office  | 8  | 9<br>Sherysse - vacation - Zinski, Milla                  | 10  |
| 7 AM  |   | travel time   |  |   | travel time   |
| 8     | Sam & Shei<br>Sam's Office<br>Zimbabwe                    | Cascade's Bike Everywhere Breakfast<br>Bell Harbor International Conference Center (2211 Alaska Way, Seattle) | Pioneer Square Neighborhood Walk<br>4Culture - 101 Prefontaine Place S<br>Grove, Kiersten  | Sam & Liz - Wee<br>Sam's Office<br>Zimbabwe, Sam          | DSA City Maker Breakfast (*panelists should arrive by 7:45am)<br>Palace Ballroom (2100 5th Ave, Seattle)            |
| 9     | Sam & Lore<br>Sam's Office<br>Zimbabwe                    | travel time   |  | SoDo Neighborhood Walk<br>SODO BIA - 2700 Grove, Kiersten | Sam & Jon - Wee<br>Sam's Office<br>Zimbabwe, Sam  |
| 10    | Sam & Kari<br>Sam's Office<br>Zimbabwe                    | Ballard Neighborhood Walk<br>Ballard Library (5614 22nd Ave NW, Seattle, WA 98107)<br>Grove, Kiersten         | Coffee<br>Monorail Espresso<br>Zimbabwe, Sam   | IT 101<br>Sam's Office<br>Zimbabwe, Sa                    | travel time   |
| 11    | SDOT Outreach<br>Ben's office<br>Noble, Ben               | do not schedule   | Pre-Summer Employment<br>Council Chambers<br>Auriemma, Anthor  | Senior Team<br>SMT-3832<br>Zimbabwe, Sam                  | Safest Driver 2.0 kick-off media event<br>PEMCO HQ, 1300 Dexter Ave N<br>Schwartz, Allis                            |
| 12 PM | Emphasis At<br>MOS_Histori<br>Auriemma, A                 | Streetcar Cl<br>Director's Office<br>Zimbabwe   | e-Park<br>Sam's Office<br>Zimbabwe, Sam  | Lunch Sam Zimbabwe<br>Meet at Starbucks<br>Humes, Bobby   | Sam & Genesee<br>Sam's Office<br>Zimbabwe, Sa   |
| 1     | FW: Monthly RSJI Sub<br>SMT<br>Williams, Lo               | Lunch   | Lunch  | buffer  | do not schedule   |
| 2     | Executive L<br>Director's Office<br>Zimbabwe              | Two Week Calendar Look A<br>Sam's Office<br>Zimbabwe, Sam   | Downtown Mobi<br>Sam's Office<br>Zimbabwe, Sam   | Lunch Sam Zimbabwe<br>Meet at Starbucks<br>Humes, Bobby   | travel to airport/security buffer   |
| 3     | LOC Prep<br>DOT_SMT_3<br>Williams, Lo                     | Fremont Neighborhood Walk<br>Red Door - 3401 E Grove, Kiersten  | Sam Zimbabwe/<br>Sam's office<br>Gannon, Rob   | Employer Sharec<br>MOS Norman R F<br>MO_Briefings         | Alaska Airlines flight #2 DEPARTS SEA @ 1:35pm PST; ARRIVES DCA 9:55pm EST<br>Confirmation Code: HGPJHM             |
| 4     | Quick call with S<br>Fong to call Sam & Fong, Michael     | 2019 Project Definition<br>3832<br>Chatman, Michelle  | Mayor's Service /<br>Bertha Knight Larr<br>Zimbabwe, Sai   | Congestion Pricing<br>Sam's Office<br>Zimbabwe, Sam       | Meet & Greet: Si<br>Dr. Khan's Office (Zimbabwe, Sam)   |
| 5     | travel time   | Council Sustainability & Transportation Committee<br>Council Chambers<br>LaBorde, Bill                        | SDOT Director & CM O'Brien<br>CM O'Brien's Office  | Employer Sharec<br>MOS Norman R F<br>MO_Briefings         | South Park & Georgetown Neighborhood Walks<br>Fantagraphics Bookstore & Gallery - 1201 S Vale St<br>Grove, Kiersten |
|       | Seattle Children's<br>Seattle Children's<br>D'Alio, Malia | Sam & Adiam - Weekly 1x1<br>Sam's Office<br>Zimbabwe, Sam   | Senior Team - Cont'd<br>Sam's Office<br>Zimbabwe, Sam  | Welcome U. of C<br>Room 4050/60<br>Wiatr, Diane           | H&K DC Trip Planning<br>Sam's Office / 38t<br>Propst, Roberta   |
|       |   | 2019 Levy Oversight Committee meeting dates; City Hall  | Prep for ETeam Briefing (SI)<br>Sam's Office<br>Zimbabwe, Sam  | BGT<br>Sam's Office; Call #: 206-386<br>Zimbabwe, Sam     | Meeting OIR/SDOT/SCL/OE<br>MOS_Historical_Rm; MOS_Nc<br>Rivera, Maritza   |
|       |   |   | 6:00pm - 8:00pm FW: SPAB Monthly Meeting(COS_CH_Rm_L280_Boards_and_Commissions)  |   |   |
|       |   |   | 6:30pm - 7:00pm travel time  |   |   |
|       |   |   | 7:00pm - 8:00pm South Seattle Crime Prevention Council (Sam on agenda at 7:05pm)(SE Senior Center (4655 S. Holly St, Seattle 98118)) |   |   |



# May 13, 2019 - May 17, 2019

| May 2019 |    |    |    |    |    |    | June 2019 |    |    |    |    |    |    |
|----------|----|----|----|----|----|----|-----------|----|----|----|----|----|----|
| Su       | Mo | Tu | We | Th | Fr | Sa | Su        | Mo | Tu | We | Th | Fr | Sa |
|          |    |    | 1  | 2  | 3  | 4  |           |    |    |    |    |    |    |
| 5        | 6  | 7  | 8  | 9  | 10 | 11 | 2         | 3  | 4  | 5  | 6  | 7  | 8  |
| 12       | 13 | 14 | 15 | 16 | 17 | 18 | 9         | 10 | 11 | 12 | 13 | 14 | 15 |
| 19       | 20 | 21 | 22 | 23 | 24 | 25 | 16        | 17 | 18 | 19 | 20 | 21 | 22 |
| 26       | 27 | 28 | 29 | 30 | 31 |    | 23        | 24 | 25 | 26 | 27 | 28 | 29 |
|          |    |    |    |    |    |    | 30        |    |    |    |    |    |    |

|       | MONDAY  | TUESDAY  | WEDNESDAY  | THURSDAY   | FRIDAY   |
|-------|---|--|--|--|--|
|       | 13  | 14   | 15   | 16   | 17   |
|       | ← From May 11   |  | Sam in Washington, DC  |  | Heather Marx - Out of Office/Conference  |
|       | Jon Layzer - Vacation   |  |  | To May 30 →  |  |
|       |   | Timesheet Due  | Approve Timesheets   |  | Adiam Emery - Out of Office To May 24 →  |
|       |   |  |  |  | Mafara Hobson - Vacation To May 24 →   |
| 7 AM  |   | Meeting with Anne Reinke, DOT Deputy Assistant Secretary<br>1200 New Jersey Avenue, SE           | Alaska Airlines flight #1<br>DEPARTS DCA @ 8am EST;<br>ARRIVES SEA @ 10:50am<br>PST<br>Confirmation Code: HGPIHM | Charles Street Dispatch  |  |
| 8     |   |  |  | VCC - I-5 Incident Response Project Meeting with Agency<br>Leaders & Challenge Seattle (in-person)<br>BCG Office, 1201 Third Ave, 54th Floor - check in at reception<br>Christine Gregoire | travel time  |
| 9     |   | Meeting with Jessica Mulligan and Gautam Raghavan/Office<br>1510 Longworth House Office Building |  | travel back to SMT   | Sam & Genesee<br>Sam's Office;   |
| 10    | Meeting with Matt McCarthy, Legislative Assistant, and Sen<br>511 Hart Senate Office Building |  | Senior Team<br>SMT-3832<br>Zimbabwe, Sam   | do not schedule  | travel time  |
| 11    |   | Meeting with Zach Mallove, Legislative Assistant/Office of:<br>154 Russell Office Building       | buffer/travel back to SMT  | Weekly Nei<br>Skype IV   | Working with SC<br>Bertha Knight   |
| 12 PM | Meeting with Kathy Dedricl<br>2165 Rayburn House Office B                                     | Meeting with Matt Welbes,<br>1201 4th Street, SE (corner of)                                     | Lunch  | Change Tea<br>Sam's O  | Jason Rantz inte:<br>Phone interview: ?  |
| 1     | Executive Leadership Team<br>Director's Office; Zimbabw                                       | Meeting with Federal Railr<br>1200 New Jersey Avenue, SE   | Executive Leadership Team<br>Sam's Office; Zimbabwe, Sam   | Lunch  | travel time  |
| 2     | Two Week Calendar Look A<br>Sam's Office; Zimbabwe;   | May SDOT IMT<br>DOT_SMT_3832; ; Quirk, F   | Sam & Lorelei - 1<br>Sam's Office;   | Sam & Rod<br>Sam's O   | buffer/walk back to SMT  |
| 3     |   |  | Sam & Sherysse<br>Sam's Office;  | travel back to SMT   | SDOT & FTA Monthly (Sam<br>Linda Gehrke's office - 32                                  |
| 4     |   |  | Rest in Walk Sof<br>Sam's Office; Zimi   | Picture Day<br>SMT Starbu  | Streetcar Check In - Weekly<br>Director's Office; Zimbabw                              |
| 5     |   |  | Surveillance Ord<br>CBO_Orca; Garmi  | Prep for Jason Rantz interv<br>Sam's Office; Zimbabwe, Sarr  | Capital Subcabinet<br>Executive Committee<br>CBO Memorial (CH 6th floor)<br>Noble, Ben |
|       |   |  | buffer   | Sam/Genesee brain transfer<br>tbd; Adkins, Genesee   | Chief of Staff Transition Mt<br>Sam's office; Morris, Sherysse                         |
|       |   |  | Trailside Project<br>Sam's Office; Zimi  |  | Hold for UW urban design<br>class  |



# May 20, 2019 - May 24, 2019

| May 2019 |    |    |    |    |    |    | June 2019 |    |    |    |    |    |    |
|----------|----|----|----|----|----|----|-----------|----|----|----|----|----|----|
| Su       | Mo | Tu | We | Th | Fr | Sa | Su        | Mo | Tu | We | Th | Fr | Sa |
|          |    |    | 1  | 2  | 3  | 4  |           |    |    |    |    |    | 1  |
| 5        | 6  | 7  | 8  | 9  | 10 | 11 | 2         | 3  | 4  | 5  | 6  | 7  | 8  |
| 12       | 13 | 14 | 15 | 16 | 17 | 18 | 9         | 10 | 11 | 12 | 13 | 14 | 15 |
| 19       | 20 | 21 | 22 | 23 | 24 | 25 | 16        | 17 | 18 | 19 | 20 | 21 | 22 |
| 26       | 27 | 28 | 29 | 30 | 31 |    | 23        | 24 | 25 | 26 | 27 | 28 | 29 |
|          |    |    |    |    |    |    | 30        |    |    |    |    |    |    |

|       | MONDAY<br>20   | TUESDAY<br>21  | WEDNESDAY<br>22  | THURSDAY<br>23   | FRIDAY<br>24   |   |
|-------|--|--|--|--|--|---|
|       | ← From May 13  |  | Jon Layzer - Vacation  |  | To May 30 →  |   |
|       | ← From May 17  |  | Adiam Emery - Out of Office  |  |  |   |
|       | ← From May 17  |  | Mafara Hobson - Vacation   |  |  |   |
|       |  |  |  |  | Adiam Emery - Out of Office  |   |
|       |  |  |  |  | Sue Byers - Out of Office To Jun 4 →   |   |
|       |  |  |  |  | Candida Lorenzana - Out of Office To May 29 →  |   |
| 7 AM  |  |  |  |  |  |   |
| 8     | Sam Zimbabwe & City Grind Col ☑  | Council Prep<br>Sam's Office; Zimbabwe, Sam  | Downtown Mobi<br>Sam's Office; ☑   | HOLD   | Coffee<br>Slate  |   |
| 9     | <b>CONFIRMED:<br/>Race: The Power of an Illusion</b><br>Bertha Knight Landes<br>Training@seattle.gov | do not schedule  | Capital Sub Cabir<br>City Hall ☑   | Sam & Liz - Wee<br>Sam's Office; Zimi                    | Grant Team Briefing<br>Sam's Office; Zimbabwe, Sarr  |   |
| 10    |  | REMINDER: GET Committee<br>City Council Chambers; Armbi  | Senior Team<br>SMT-3832<br>Zimbabwe, Sai ☑                               | travel time  | Central Area Wall<br>21st and Union; Gi  | Prep for SDOT/T<br>Sam's Office; Zimi                 |
| 11    |  | Monthly Transportation Agency Executive Meeting - Dial-in<br>PSRC Conference Room, 1011 Western Ave., Suite 500, Se. ☑ | Executive Leader<br>Director's Offi ☑                                    | travel back to SMT                                       | Seattle Center Skate Plaza<br>DOT_BoA_3158_Waterfront_L  | Weekly Neighborhood Emg<br>Skype Meeting; Grove, Ki ☑ |
| 12 PM |  | Lunch ☑  | SDOT/OIR/<br>SDOT Direct   | Lunch  | Sam & Ben - Weekly 1x1<br>Sam's Office; Zimbabwe, ☑  | Sam & Genesee<br>Sam's Office; ☑                      |
| 1     |  | HOLD: CM O'Brien<br>CM O'Brien's ☑   | Lunch ☑  | Sam & Karen - Weekly 1x1<br>Sam's Office; Zimbabwe, ☑    | Construction Ou<br>OED Director's offi   | Sam Zimbabwe &<br>Sam's Office; ☑                     |
| 2     | FW: Congestion<br>LEG_CH_233_Obri  | Sam/Sam M<br>OPCD, C ☑   | Sam & Sherysse - Weekly 1<br>Sam's Office; Zimbabwe, ☑                   | Lunch ☑  | FW: Prep w/Ellio<br>MOS_Historical_R   |   |
| 3     |  | Sam/Shefal<br>Ranganatha   | Sam & Lorelei - 1<br>Sam's Office; ☑                                     | Prep for DTA Me<br>Sam's Office; Zimi                    | Streetcar Briefin<br>Sam's Office; Zimi  |   |
| 4     |  | (FYI for Sam) Council Sustainability & Transportation Committee<br>Council Chambers                                    | Senior Team Refresh<br>Sam's Office; Zimbabwe, Sarr                      | Sam & Ben - Weekly 1x1<br>Sam's Office; Zimbabwe, ☑      | FW: Parting is such sweet sorrow...Cristina VanValkenburgh's Retirement Gathering!<br>City Hall, Room L280<br>McKenzie, Iona |   |
| 5     |  | Streetcar Check In - Weekly<br>Director's Office; Zimbab ☑   | Sam Zimbabwe & David W<br>SDOT Director's Office/Seattl                  | BMP Implementation - Upc<br>Sam's Office; Zimbabwe, Sarr | travel time  |   |
|       |  | Two Week Calendar Look A<br>Sam's Office; Zimbabwe, ☑  | Internal Briefing: Streetcar<br>MOS_Norman_B_Rice_Room;                  | buffer   | Genesee's Farewell Happy Hour<br>Fado (801 1st Ave)<br>Bunch, Krista   |   |
|       |  | Bobby Lee/Sam Zimbabwe<br>Sam to call Bobby at 206-491   | Coffee: Sam Zimbabwe & K<br>40th floor Starbucks/Colt ☑                  | Cristina's After Party<br>Altstadt, 209 1st Ave S; McKel |  |   |
|       |  |  | 8:30pm - 10:00pm Central Area SPD Drive Through(Casey Family Foundation) | 6:30pm - 8:00pm EastPAC(1020 East Jefferson)             |  |   |



# May 27, 2019 - May 31, 2019

| May 2019 |    |    |    |    |    |    | June 2019 |    |    |    |    |    |    |
|----------|----|----|----|----|----|----|-----------|----|----|----|----|----|----|
| Su       | Mo | Tu | We | Th | Fr | Sa | Su        | Mo | Tu | We | Th | Fr | Sa |
|          |    |    | 1  | 2  | 3  | 4  |           |    |    |    |    |    | 1  |
| 5        | 6  | 7  | 8  | 9  | 10 | 11 | 2         | 3  | 4  | 5  | 6  | 7  | 8  |
| 12       | 13 | 14 | 15 | 16 | 17 | 18 | 9         | 10 | 11 | 12 | 13 | 14 | 15 |
| 19       | 20 | 21 | 22 | 23 | 24 | 25 | 16        | 17 | 18 | 19 | 20 | 21 | 22 |
| 26       | 27 | 28 | 29 | 30 | 31 |    | 23        | 24 | 25 | 26 | 27 | 28 | 29 |
|          |    |    |    |    |    |    | 30        |    |    |    |    |    |    |

|       | MONDAY               | TUESDAY  | WEDNESDAY   | THURSDAY                                   | FRIDAY  |
|-------|----------------------|--|---|--|---|
|       | 27                   | 28   | 29  | 30   | 31  |
|       | ← From May 13        |  | Jon Layzer - Vacation   |  | Karen - vacation - Zinski, Milla To Jun 5 →                             |
|       | ← From May 24        |  | Sue Byers - Out of Office   |  | To Jun 4 →  |
|       | ← From May 24        |  | Candida Lorenzana - Out of Office                                 |  | Out of Office   |
|       | Memorial Day Holiday | Sherysse Morris - Vacation<br>Timesheet Due                              | Approve Timesheets  |  |   |
| 7 AM  |                      |  |   |  |   |
| 8     |                      | travel time  | Downtown Mobi<br>Sam's Office; ☒                                  | Coffee: Sam Zim<br>40th floor Starbuc      |   |
| 9     |                      |  | Sam & Liz - Wee<br>Sam's Office; Ziml                             | Sam & Rodney -<br>Sam's Office; ☒          | Prep for CTR Chi<br>Sam's Office; Ziml                                  |
| 10    |                      | Senior Team Strategic<br>Planning (STSP)<br>Sunny Jim<br>Zimbabwe, Sam   | (FYI for Sam) - S<br>Departure is from                            | Senior Team<br>SMT-3832<br>Zimbabwe, Sai ☒ | Policy Briefing: \$<br>Mayor's Office; M                                |
| 11    |                      | Capitol Hill Walk<br>Elliott Bay Book Company - 1!                       |   | Prep for POMC E<br>Sam's Office; Ziml      | Sam & Ben - We<br>Sam's Office; ☒                                       |
| 12 PM |                      | Sam & Lorelei - 1<br>Sunny Jim; Zir ☒                                    | Freight Work Pro<br>Sam's Office; Ziml                            | 35th Ave. - Weel<br>Sam's Office; ☒        | Sam & Karen - W<br>Sam's Office; ☒                                      |
| 1     |                      | Lunch  | Sam & Sherysse<br>Sam's Office; ☒                                 | Do not schedule<br>Travel to DC            | Weekly Neighbo<br>Skype Meetin ☒  |
| 2     |                      | travel time  |   |  | Sam Zimbabwe and DM Ranganathan<br>DM Ranganathan's Office; Ranganatl ☒ |
| 3     |                      | Photoshoot for 1<br>Corner of Pine &                                     | Streetcar Check In - Weekly<br>Director's Office; Zimbabwe, Sam ☒ |  |   |
| 4     |                      | BMP MO prep<br>Sam's Office; Helr  | Executive Leadership Team<br>Director's Office; Zimbabwe, Sam ☒   |  | POMC Briefing<br>MOS_Norman_B_Rice_Room; MOS_Calendar_Durkan            |
| 5     |                      | Sam & Doug   | Two Week Calen<br>Sam's Office; ☒                                 |  |   |
|       |                      | travel time (*Heather will   | Meeting: Sam Zi<br>Mayor's office; Mt                             | Policy Briefing: E<br>Mayor's office; Mt   |   |
|       |                      | DTA Meeting<br>DSA Office   1809<br>7th Ave, Suite 900<br>Emily Bailor ☒ | Sam & Adiam - Weekly 1x1<br>Sam's Office; Zimbabwe, Sam           |  |   |



# June 3, 2019 - June 7, 2019

| June 2019 |    |    |    |    |    |    |
|-----------|----|----|----|----|----|----|
| Su        | Mo | Tu | We | Th | Fr | Sa |
| 2         | 3  | 4  | 5  | 6  | 7  | 8  |
| 9         | 10 | 11 | 12 | 13 | 14 | 15 |
| 16        | 17 | 18 | 19 | 20 | 21 | 22 |
| 23        | 24 | 25 | 26 | 27 | 28 | 29 |
| 30        |    |    |    |    |    |    |

| July 2019 |    |    |    |    |    |    |
|-----------|----|----|----|----|----|----|
| Su        | Mo | Tu | We | Th | Fr | Sa |
|           | 1  | 2  | 3  | 4  | 5  | 6  |
| 7         | 8  | 9  | 10 | 11 | 12 | 13 |
| 14        | 15 | 16 | 17 | 18 | 19 | 20 |
| 21        | 22 | 23 | 24 | 25 | 26 | 27 |
| 28        | 29 | 30 | 31 |    |    |    |

|       | MONDAY  | TUESDAY  | WEDNESDAY   | THURSDAY   | FRIDAY  |
|-------|---|--|---|--|---|
|       | 3   | 4  | 5   | 6  | 7   |
|       | ← From May 24 Sue Byers - Out of Office                       |  |   |  | 8:00am Tracy Krawczyk - VACATION To Jun 14 →  |
|       | ← From May 31 Karen - vacation - Zinski, Milla                |  |   |  |   |
|       |   |  | Adiam Emery - Out of Office (ITS Conference)  |  |   |
|       |   | 12:00am  | Vacation (Out Of State) - Morris, Sherysse  |  | 11:30pm   |
| 7 AM  | Do not schedule<br>Travel to Seattle                          |  | travel time   | CTR Champions<br>Grand Hyatt, 721 Pine St,<br>Seattle, WA 98101<br>Spicer, Sarah | travel time   |
| 8     |   | Coffee   |   | Prep for Po<br>Sam's Office  | SeaShore Transportation<br>Forum (Sam attends for<br>intro to the group)<br>Shoreline City Hall (17500) |
| 9     |   | Work time  | travel back to SMT  | Experiencin<br>BOA, 38th F   | Sam & Jon - Weekly 1x1<br>Sam's Office; Zimbabwe, Sam   |
| 10    |   |  | Senior Team<br>SMT-3832<br>Zimbabwe, Sam  | Seamless Sr<br>Sam's Office  | CM Bagshaw - Arena Development Status prep<br>CM Bagshaw's office ; Foster, Marshall                    |
| 11    |   | KING 5 New Day Program (includes travel time)<br>(*Casey meets Sam at his office for departure.) KING 5 Studios<br>(1501 1st Ave S., Seattle)<br>Zimbabwe, Sam | Sam & Lorelei - 1<br>Sam's Office;  | Sam Zimba<br>DM Ran  | do not schedule   |
| 12 PM | Lunch   | Lunch  | Lunch: Sam & Ke<br>Meet at Sam's offi   | Sam & Mar<br>Maritza's Of  | Weekly Nei<br>Skype M   |
| 1     | Executive Leader<br>Director's Offi                           | Two Week Calen<br>Sam's Office;  | (FYI for Sam) The<br>3832; Kambuj, Adi  | do not schedule  | buffer  |
| 2     | Sam & Sherysse - Weekly 1<br>Sam's Office; Zimbabwe,          | Sam Zimbabwe t<br>Sam's Office/Seat  | Sam & Liz - Weekly 1x1<br>Sam's Office; Zimbabwe,                                   | Sam & Mar<br>Maritza's Of  | CPRS Annu<br>Sam's Office   |
| 3     | Prep for KING 5 New Day<br>Sam's Office; Zimbabwe, Sarr       | (FYI for Sam)<br>Council<br>Sustainability &<br>Transportation<br>Committee<br>Council Chaml   | SDOT Social Media<br>Sam's Office; Zimbabwe, Sarr                                   | Sam & Mar<br>Maritza's Of  | Sam & Kristen - Weekly 1x:<br>Sam's Office; Zimbabwe,   |
| 4     | ST3 Coordination - Director<br>dot_SMT_3832; Zimbabw          | Debrief of POMC<br>Sam's Office; Zimi  | SDOT Mission/Vision Check<br>Sam's Office; Zimbabwe, Sarr                           | Sam & Mar<br>Maritza's Of  | Sam & Rodney - Off site<br>visits<br>Meet at Sam's Office<br>Zimbabwe, Sam                              |
| 5     | 12th and Yesler Safety Walk<br>12th and Yesler, O'Brien, Mike | Freight Work Pr<br>Sam's Office; Zimi  | Do not schedule   | Lunch  | Lunch   |
|       |   | Coffee: Sam Zimbabwe & Michael Sot<br>SMT Starbucks; Zimbabwe, Sam   |   | Sam & Mar<br>Maritza's Of  | Sam & Ben - Weekly 1x1<br>Sam's Office; Zimbabwe, Sam   |
|       |   | 2019 Levy Oversight Committee meeting dates; City Hall   |   | Sam & Mar<br>Maritza's Of  |   |
|       |   |  | 6:00pm - 8:00pm FYI - Seattle Bicycle Advisory Board (SBAB) (City<br>Hall Room 370) | Sam & Mar<br>Maritza's Of  |   |



# June 10, 2019 - June 14, 2019

| June 2019 |    |    |    |    |    |    | July 2019 |    |    |    |    |    |    |
|-----------|----|----|----|----|----|----|-----------|----|----|----|----|----|----|
| Su        | Mo | Tu | We | Th | Fr | Sa | Su        | Mo | Tu | We | Th | Fr | Sa |
|           |    |    |    |    |    |    | 7         | 1  | 2  | 3  | 4  | 5  | 6  |
| 2         | 3  | 4  | 5  | 6  | 7  | 8  | 14        | 15 | 16 | 17 | 18 | 19 | 20 |
| 9         | 10 | 11 | 12 | 13 | 14 | 15 | 21        | 22 | 23 | 24 | 25 | 26 | 27 |
| 16        | 17 | 18 | 19 | 20 | 21 | 22 | 28        | 29 | 30 | 31 |    |    |    |
| 23        | 24 | 25 | 26 | 27 | 28 | 29 |           |    |    |    |    |    |    |
| 30        |    |    |    |    |    |    |           |    |    |    |    |    |    |

|       | MONDAY   | TUESDAY  | WEDNESDAY  | THURSDAY   | FRIDAY   |
|-------|--|--|--|--|--|
|       | 10   | 11   | 12   | 13   | 14   |
|       | ← From Jun 7   |  | Tracy Krawczyk - VACATION  |  | 8:30am   |
|       |  | Timesheet Due  | Approve Timesheets   | Liz Sheldon - VACATION   |  |
| 7 AM  |  |  |  |  | To Jun 22 →  |
| 8     |  | Sam Zimbabwe & Mike Wo<br>Sam's Office<br>Zimbabwe, Sam  | ITE Podcast (Mobility as a Service) - Sam Zimbabwe guest<br>Sam to call 302-202-1110; Conference Code is 391355<br>Zimbabwe, Sam | Coffee<br>103 Cherry St - Seattle, WA, United States                 | Phone Call: Sam & Lorelei ( Sam to call Lorelei's cell: 206-Zimbabwe, Sam                                    |
| 9     | Directors Forum Special Edition: Results Based Accountability + Race Equity<br>901 5th Ave - Floor 19 (HR Conference Room)<br>Lockhart, Mariko | Sam/Sam Monthly Meeting<br>OPCD, City Hall<br>Assefa, Samuel   | Downtown Mobi<br>Sam's Office<br>Zimbabwe, Sa  | Sam & Rod<br>Sam's Office<br>Zimbabwe                                | Sam & Kristen - Weekly 1x:<br>Sam's Office<br>Zimbabwe, Sam  |
| 10    | (Karen M. & Sara W. attending for SDOT)<br>King Street Center - 201 S Jac Harbour, Michael   | APEX/SAM - Quarterly Business Meeting<br>Bertha Knight Landes, City<br>Zimbabwe, Sam                             | Senior Team<br>SMT-3832<br>Zimbabwe, Sam   | do not schedule  | Briefing for Executive Sessi<br>Sam Z.'s Office<br>Zimbabwe, Sam   |
| 11    |  | Meet and Greet (Pete Holmes / Director Zimbabwe)<br>Pete's office, 20th floor Columbia Center<br>Landino, Gina T | Times Interview w/ Heidi Gr<br>DM Ranganathan's office<br>Shaw, Kindle   | Sam & Liz -<br>Sam's Office<br>Zimbabwe                              | Sam & Ben - Weekly 1x1<br>Sam's Office<br>Zimbabwe, Sam  |
| 12 PM | Lunch  | Lunch  | Lunch  | Lunch  | Lunch  |
| 1     |  | Executive Leadership Team<br>Director's Office<br>Zimbabwe, Sam  | Sam & Sherysse - Weekly 1x1<br>Sam's Office<br>Zimbabwe, Sam   | 35th Ave. -<br>Sam's Office<br>Zimbabwe                              | DON Partnership Update (S<br>Sam's Office<br>Zimbabwe, Sam   |
| 2     |  | Space Plan Briefing<br>Sam's office<br>Zimbabwe, Sam   | CLA Final Presentations<br>Norman B. Rice Room<br>Bunch, Krista  | Sam & Lori<br>Sam's Office<br>Zimbabwe                               | Meet/Walk w/Wilson Ave S group<br>Meet at 5-way intersection of Wilson/Seward Park/Morgan                    |
| 3     |  | Fortson Square Meeting<br>Seattle Municipal Tower, 38th floor (700 Fifth Ave)<br>Colleen Echohawk                | FW: Homelessness Sub-Cabinet<br>MOS_Historical_Rm - 7th floor<br>Shaw, Kindle  | Sam & Adia<br>Sam's Office<br>Zimbabwe                               | buffer/travel time   |
| 4     | Two Week Calendar Look Ahead<br>Sam's Office<br>Zimbabwe, Sam  | buffer   | TAP panel day - final preser<br>Mt. Adams conf room, Sound<br>Hu, Quanlin  | Prep for M<br>Sam's Office<br>Zimbabwe, !                            | travel time  |
| 5     | Coffee<br>Cherry Street Coffeehouse, 1st and Cherry<br>Zimbabwe, Sam   | Follow up meeting w/MAS!<br>SDOT Director's Office/Seattl<br>Zimbabwe, Sam                                       |  | DSA/MID 2019 Annual Meeting (*Program begins @ 4:30pm)<br>Amazon Dor | DON Partnership Cont'd (Sam/Lorelei/Mafara)<br>Sam's Office; Sam & Mafara will call Lorelei<br>Zimbabwe, Sam |



# June 17, 2019 - June 21, 2019

| June 2019 |    |    |    |    |    |    | July 2019 |    |    |    |    |    |    |
|-----------|----|----|----|----|----|----|-----------|----|----|----|----|----|----|
| Su        | Mo | Tu | We | Th | Fr | Sa | Su        | Mo | Tu | We | Th | Fr | Sa |
|           |    |    |    |    |    | 1  |           | 1  | 2  | 3  | 4  | 5  | 6  |
| 2         | 3  | 4  | 5  | 6  | 7  | 8  | 7         | 8  | 9  | 10 | 11 | 12 | 13 |
| 9         | 10 | 11 | 12 | 13 | 14 | 15 | 14        | 15 | 16 | 17 | 18 | 19 | 20 |
| 16        | 17 | 18 | 19 | 20 | 21 | 22 | 21        | 22 | 23 | 24 | 25 | 26 | 27 |
| 23        | 24 | 25 | 26 | 27 | 28 | 29 | 28        | 29 | 30 | 31 |    |    |    |
| 30        |    |    |    |    |    |    |           |    |    |    |    |    |    |

|       | MONDAY   | TUESDAY  | WEDNESDAY   | THURSDAY  | FRIDAY  |
|-------|--|--|---|---|---|
|       | 17   | 18   | 19  | 20  | 21  |
|       | ← From Jun 13  |  | Liz Sheldon - VACATION  |   | To Jun 22 →   |
|       |  |  | Rodney (6/19) vacation day - Maxie, Rodney                                  |   | Out of Office (Moving) To Jul 7 →<br>Cindy Cawaling - VACATION To Jun 28 →<br>Acting Director - Karen Melanson To Jun 25 →<br>Ben Wolters - VACATION<br>Candida Lorenzana - Out of Office<br>Jim Curtin - Out of Office<br>Kristen Simpson - VACATION |
| 7 AM  |  | Sam & Rodney - Off site visits<br>Meet at 6th & Cherry<br>Zimbabwe, Sam                                    |   |   |   |
| 8     | BST Restoration<br>Sam's Office; Ziml  |  | Congestion Follow Up<br>Sam's Office<br>Zimbabwe, Sam                       | Maintenance Work Plan<br>Sam's Office<br>Zimbabwe, Sam  |   |
| 9     | Sam & Lorelei - 1<br>Sam's Office; ↻   | CPRS RYG DIRECTOR BRIEFINGS<br>DOT_SMT_3854; Rwamashongye, Julius  |   |   |   |
| 10    | Council Prep<br>Sam's Office; Ziml   | Policy Briefing: SDOT Budg<br>Mayor's Office; MOS_Calenda  | Downtown Mobility Week!<br>Sam's Office; Zimbabwe, ↻                        | Waze Follow Up<br>SDOT Director's Office; Zimbabwe, Sam |   |
| 11    | Sam & Michele I<br>Sam's Office; Ziml  | Monthly Transportation Ag<br>PSRC 1011 Western Ave ↻   | Senior Team<br>SMT-3832<br>Zimbabwe, Sam ↻                                  | Sam Zimba<br>DM Ran ↻                                   | Weekly Nei<br>Skype Iv ↻  |
| 12 PM | Wilson Ave Follo<br>Sam's Office; Ziml   | travel time w/Jon & Heath<br>meet in Mayor's Office Lobby  | travel time   | SDOT & Qu<br>SDOT Direct                                | buffer  |
| 1     | Lunch  | Sam & Jon - We<br>Walk and Talk ↻  | Sam Zimbabwe/Rob Ganno<br>Lunch at D&E (314 2nd Ave) ↻                      | travel time   | Sam & Hea<br>Sam's Office   |
| 2     | Executive Leadership Team<br>Director's Office; Zimbabwe, Sam                    | Phone Call: Sam Zimbabwe & Brian L<br>Brian to call SDOT 206-684-5000; Zimba                               | buffer/walk<br>back to SMT  | travel time   | BMP Implementation Plan -<br>Thai Taste (601 2nd Ave, Seat<br>Zimbabwe, Sam   |
| 3     | Sam & Sherysse - Weekly 1<br>Sam's Office; Zimbabwe, ↻                           | Sustainability &<br>Transportation<br>Committee<br>Council Chambers<br>- 2nd Fl City Hall<br>LaBorde, Bill | Sam & Kristen -<br>Sam's Office; ↻  | SDOT & FT,<br>Linda Gr ↻                                |   |
| 4     | Senior Team Refresh - Cont<br>Sam's Office; Zimbabwe, Sam                        | CLA Graduation<br>Ceremony<br>Bertha Knight<br>Landes<br>Bunch, Krista                                     | 35th Ave. - Weel<br>Sam's Office; ↻   | travel back<br>to SMT                                   | Scooter Pil<br>Sam's Office   |
| 5     | SDOT Director & CM O'Brien Monthly Connect<br>CM O'Brien's Office; O'Brien, Mike | Sam/Anne F./Bei<br>Sam's Office; Ziml  | 50th Anniversary<br>of the Seattle<br>Design<br>Commission<br>Bertha Knight | Sam & Adiam - 1<br>Sam's Office; ↻                      | Modal Integration<br>BoA-3004; Zimbabwe, Sam  |
|       |  |  |   | Sam & Louisa (BMC)<br>Sam's Office; Zimbabwe, Sam       | C3 meeting (arena transpor<br>DOT_BoA_3158_Waterfront_L<br>Foster, Marshall   |